

Writing and Grammar

Previous Years' CBSE Board Questions

1. Complete ANY TEN of the following twelve tasks, as directed:

(i) Fill in the blank by using the correct form of the word in the bracket, for the given portion of a letter: (2024)

Dear Sir

In response to your query, the document that _____ (explain) our country's sustainability initiatives has been attached for your consideration.

Answer. Explains

(ii) Read the given sentence. Identify the error and supply the correction in the sentence:

The uniquely flavoured dish was interestingly enough to captivate my taste buds.

Error	Correction

Use the above format for your response.

Error	Correction
interestingly	interesting

(iii) Raashi and Ratul had a conversation about volunteer work.

Report Raashi's question.

Raashi: What challenges have you faced while volunteering?

Ratul: The main challenge is dealing with different personalities, but it's also a great learning experience.

Answer. Raashi asked Ratul what challenges he had faced while volunteering

(iv) Read the dialogue between a librarian and a student.

Librarian: Welcome back! It's good to see you, young man!

Student: Thanks! I was overloaded with assignments, so I have not visited the

library this week.

Based on the conversation above, report the dialogue between a librarian and a student by completing the sentence. The librarian greeted the student warmly, expressing pleasure at his visit. The student

thanked her and explained that _____ which had limited his recent visits to the library.

Select the correct option from those given below :

- (A) he had been overloaded with assignments
- (B) he has been overloaded with assignments
- (C) he was overloaded with assignments
- (D) he is overloaded with assignments

Answer. (A) – he had been overloaded with assignments

(v) Fill in the blank by choosing the correct option in the bracket, to complete the sentence :

The revised meeting agenda is attached and _____ (this those / it) needs to be emailed to all participants before the meeting.

Answer. it

(vi) Identify the error and supply correction for the given sentence from an e-commerce website's return policy.

We offers a 30-day return policy on all unopened products purchased from our websites.

Use the given format for your response :

Error	Correction

Answer. Offer

(vii) Select the option that identifies the error and supplies the correction for the sentence from a public health campaign.

The campaign's goal is to increase physical activity among the younger.

Option	Error	Correction
(A)	activity	activities
(B)	goal	goals
(C)	younger	youth
(D)	is	are

Answer. (C) – youth

(viii) Complete the given narrative by filling in the blank with the correct option:

The internship at the tech startup had me _____ excited about the potential of innovation and entrepreneurial spirit.

- (A) feeling
- (B) felt
- (C) to feel
- (D) feels

Answer. (A) – feeling

(ix) Report the dialogue between a vendor and his customer, by completing the sentence:

Vendor: You look a little different today!

Customer: Yes, I just got a new haircut.

The vendor noticed that his customer's appearance had changed and asked him about it. The customer admitted this, citing the fact that _____

Answer. he had recently/just got a haircut

(x) Fill in the blank by choosing the correct option to complete the sentence to update the result of the regional science fair :

We have exciting news to share!

Our school _____ first place in the regional science fair.

- (A) awarded
- (B) was awarded
- (C) had awarded
- (D) has been awarded

Answer. (D) – has been awarded

(xi) Complete the line from a song by filling the blank with the correct option:

The morning dew captures your essence,
The flowers and grass _____ your colour,
The Sunrise embraces your arrival,
As the dawn welcomes a new day.

- (A) reflect
- (B) reflects
- (C) reflected
- (D) shall reflect

Answer. (A) – reflect

(xii) Identify the error and supply correction for the given sentence:

The public health campaign aimed in increase awareness of the risks associated with underage drinking.

Use the given format for your response:

Error	Correction

Answer. in → to

2. Attempt ANY ONE from A and B given below: (2024)

(A) There are daily reports in the newspaper of fatal accidents due to reckless driving and road rage. Write a letter to the Commissioner of Traffic Police in about 120 words suggesting the need to take stricter action against the offenders. Recommend the use of social media to launch awareness campaigns about the implications of irresponsible driving. You are Shantanu / Savita, living at B-108 Krishi Apartments.

Answer. Suggested Value Points [these value points are a suggestion. Any other relevant point must be accepted]

- Drawing the attention of the Commissioner of Traffic Police:
- Fatal accidents due to reckless driving and road rage
- Need for stricter action against offenders

- Need for use of social media to raise awareness
- Implications of irresponsible driving

3. A leading communication company 'Savera' is sponsoring a half marathon run in your city to raise funds for 'Koshish' an orphanage. You are Roshini/Roshan, school captain of Adarsh Vidyalaya. You are leading a batch of hundred students in the half marathon to be held in your city.

Write a letter to the editor of a national daily emphasizing the participation of school children in such programmes as part of voluntary community service. Highlight the benefits of participation in such activities. (2024)

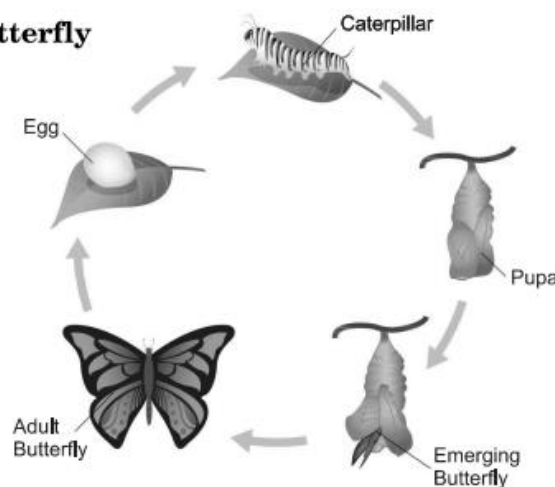
Answer. Suggested Value Points [these value points are a suggestion. Any other relevant point must be accepted] • Drawing the attention of the editor • Half marathon to raise funds for an orphanage (Koshish) • Need to sensitise school children • Emphasis on participation of school children in such programs • Benefits of community service/participation

4. Attempt ANY ONE from A and B given below: (2024)

(A) The visual given shows the life cycle

of a butterfly. Study the information carefully and then summarise it in the form of an analytical paragraph. Make comparisons and draw conclusions wherever applicable.

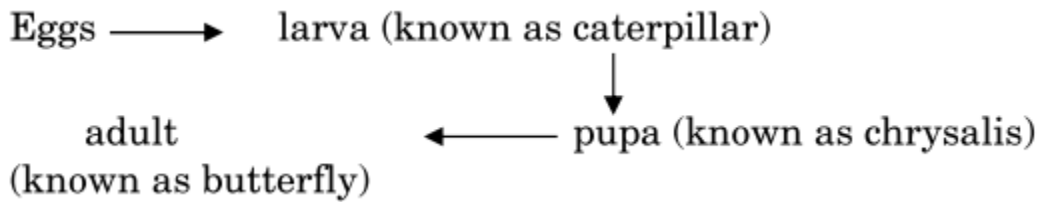
Life Cycle of Butterfly



5. For visually challenged students only: (2024)

The following are notes about the four stages in the metamorphosis of

butterflies. Summarise the notes in the form of an analytical paragraph:



Answer. Suggested Value Points [these value points are a suggestion. Any other relevant point must be accepted] • Comparisons between the different stages of a butterfly • Drawing conclusions wherever required

6. (B) Study the table given below which shows the data on the hobbies of students during summer vacations. Write an analytical paragraph in about 120 words analyzing what hobbies do boys and girls choose in their summer vacations: (2024)

Hobbies	Boys	Girls
Singing	7%	25%
Photography	35%	5%
Playing	30%	16%
Dancing	13%	40%
Yoga	19%	15%

Answer. Suggested Value Points [these value points are a suggestion. Any other relevant point must be accepted] • Analysis of hobbies taken up by boys vs. those taken up by girls • Drawing inferences wherever required.

1. You are Sonu/Sonali, living in 43 B, Dilshad Garden, Delhi. You happen to see a news item in the newspaper about the popularity of Indian handicrafts abroad. However, you are unhappy about the lack of recognition given to the artisans by the Government. This is leading to the dying of traditional forms of art and craft. Write a letter to the editor of 'The Times of India' in about 100-200 words about the difficulties faced by the artisans and suggest ways to revive and popularize Indian indigenous products. You may use the



information given below.

INDIAN HANDICRAFTS SOUGHT AFTER

New Delhi : Indian handicrafts are in great demand in the US, Europe and the Gulf countries. However, the artisans feel their products are not given the required publicity. Further the products are bought from them at very low price by the middlemen and sold later at much higher abroad. The artisans hope that the Government would do something in this regard.

(5 marks)(2023)

2. You are Ajay/Anita of Diwan Public School, Moga, Punjab, who had arranged a trip of forty students to Shimla during the summer vacation for a week with 'Madan Travels and Tours. The arrangements done by the travel agency were far below standard. The accommodation and food facilities were inferior in quality. Write a letter of complaint to the Director of the agency to stop duping the tourists with fake promises. (Word limit : 100 - 120 words) (5 marks) (2023)

3. Stakeholders associated with education of children are concerned about the poor reading habits of students today. There are multiple reasons for this disinterest in students. Academic pressure, technology and distraction, social media, parents don't read, children don't visit libraries, lack of leisure time are some of the reasons. As a concerned parent write a letter to the editor in about 100-120 words, expressing your concern. Suggest innovative ways in which children can be brought back to books. You are Sahil/Susheela. (5 marks) (2023)

4. You are Aruna/Arjun C.C.A incharge of St. Joseph's High School. You have read an advertisement in a newspaper regarding admission into a foreign languages institute.

Write a letter in about 100-120 words to the Director of the Institute 'Lingua for All' making relevent inquiries:

- (a) Eligibility
- (b) Duration of Course
- (c) Time Schedule
- (e) Faculty

(f) Placement
(d) Fee structure
(5 marks) (2023)

5. You are Ankita/Ankit, Computer In-charge of Maharani Public School, Bangalore. Blackboards are to be replaced by smart boards. You wish to place an order for fifteen smart boards and computer accessories. Write a letter of enquiry to Ensonic Computech, M.G. Road, Bangalore enquiring about prices, discounts and after sales service. (5 marks) (Term II, 2021-22)

6. You are Rita/Rahul and you came across the following information on your local club notice-board. (5 marks) (Term II, 2021-22)

Better Living
How to tackle stress, build concentration and remain fit and healthy - Yoga, a way of life - Join free yoga camp for students.

You wish to enrol but require more information. Write a letter to the Yoga Institute, M.G. Road, Pune, enquiring details of timing, batch size, eligibility, etc. for joining the course.

7. You are Niharika, Incharge of the Neighbourhood Library for children. Write a letter to Manaul Publishers placing an order for books 2 sets each of Panchatantra and Amar Chitra Katha in about 120 words. Mention mode of payment, library discount and date of delivery. (5 marks) (Term II, 2021-22)

8. Answer any five out of the six questions, with reference to the context below. (5 marks) (Term I, 2021-22)

Last month, Arun went to a hill station. He spent a week there. He did not feel happy about the visit. On the way there he saw trucks laden with tree trunks coming down hill. Roadsides and parks were littered. Accommodation on offer was either too expensive or not good enough. Arun decided to write a letter about the problems he faced.

A. Who/Which organization should Arun address this letter to for wider audience/readership?

- (a) Central Ministry of Tourism
- (b) State Ministry of Tourism

(c) A national daily newspaper

(d) A news magazine

B. In which order should Arun organize/arrange his letter?

(i) Subject of the letter

(ii) Arun's address

(iii) Arun's signature

(iv) Receiver's designation

(v) Date on which the letter is written

(a) (v), (iii), (i), (ii), (iv)

(b) (v), (ii), (iv), (i), (iii)

(c) (iv), (i), (iii), (ii), (v)

(d) (i), (ii), (iv), (iii), (v)

C. Appropriate subject of the letter will be:

(a) Deforestation in the hills

(b) Affordability of accommodation

(c) Irresponsible tourists

(d) Deteriorating condition of hill stations

D. Order in which Arun should develop his letter will be:

(i) Difficulty in choosing accommodation

(ii) Question of cleanliness

(iii) Suggestions for improvement

(iv) Mention his visit

(v) What he saw on the way uphill

(a) (v), (iii), (i), (ii), (iv)

(b) (iv), (v), (i), (ii), (iii)

(c) (iii), (i), (iv), (ii), (v)

(d) (iv), (v), (iii), (ii), (i)

Choose the option containing the suggestions which are most important for improvement.

(i) Government to build affordable guest houses

(ii) Tourists to be responsible citizens

(iii) Forest officials to be more vigilant

(iv) Sanitation staff to be more efficient

(v) Hotel staff to be more guest friendly

(a) (i), (ii), (iii)

(b) (ii), (iii), (v)

- (c) (v), (iv), (ii)
- (d) (iii), (iv), (v)

F. The concluding remark of the letter should be:

- (a) I hope my letter will be read with due attention.
- (b) I hope that conservationists will get a wake-up call.
- (c) I hope my letter gets an adequate response from the hotel industry.
- (d) I hope that my letter helps in promoting tourism and environmental protection.

9. You are Mukesh/Manju living at 7/31, Kamala Nagar, Kanpur. There are many stray dogs in your colony. They chase vehicles, trouble strangers and sometimes bite the children. They are a nuisance. Write a letter of complaint to the Municipal Commissioner, Kanpur requesting him to instruct the concerned staff to take appropriate action. (100-150 words) (8 marks)(2020)

10. You are Vipul/Apoorva, living at D-424, Island Avenue, Ernakulam. You have seen an advertisement about a diploma course in French language soon to be organized by Maxwell Institute of Languages. Fort Road, Kochi. Write a letter in 100-150 words to the advertiser seeking all the relevant information like admission procedure, fee structure, duration of the course, timing of the class, transport facilities, etc. (8 marks) (2020)

11. You are Sonia/Sunil of M-3, Ashok Vihar, New Delhi. You placed an order with Messers Bright Publishers, Darya Ganj, Delhi for the supply of some books and stationery items. When you checked the received parcel, you found that it contained some damaged items. Write a letter to the publishers to replace the defective items at their cost (100-150 words). (8 marks) (2020)

12. You have lost your original certificates of Class X and XII. You want to get their duplicates issued but you do not know the procedure. Write a letter to the Chairman, CBSE, Preet Vihar enquiring about the fee to be deposited, mode of payment, time taken by the board for issuing duplicate certificates and any other formalities. You are Tarun/Taruna, 7/9, Kunj Apartments, Shimla (100-120 words). (8 marks) (Delhi 2019)



13.

ADVERTISEMENT

Institute of Hospitality Management
F-5, Junk Road, New Delhi

A few seats available in Housekeeping
course.

Contact immediately for further details.

You are Ramesh Kumar/Radhika Kumari, 12A, Fort Road, Agra. You read the above advertisement in a local daily. You want to pursue the course in housekeeping. Write a letter to the Director of the Institute inquiring about the duration of the course, fees and other details. The letter should be in 100- 120 words. (8 marks) (AI 2019)

14. You are Vaibhav/ Vaibhavi, Incharge, Readers Club of Alpha Public School, Ajmer. The club has been established recently which requires a number of books. Write a letter in 100-120 words to the Manager (Marketing), National Book Trust, A-5, Green Park, New Delhi placing an order for some books for the Readers Club. Use the following clues: Titles of the books (imagine the names)

Number of copies required

Discount

Early Delivery (8 marks) (2019 C)

15. You are Prabhu Kumar/Parvati of 17E, Ravi Dass Road, Kochi. Write a letter in 100-120 words to the editor of a newspaper about the nuisance caused by loudspeakers in the city during examination days drawing attention of the concerned authorities to the problem. (8 marks)(2018)

16. In about 100-120 words, write a letter to the editor of the Daily Express, expressing your views on the topic reckless driving and its impact. (5 marks) (Board Term I, 2017)

17. Write a letter to the editor, Time in about 100-120 words expressing your views on the topic 'Pets, Our True Friends' using the hints given below: Help



us get rid of loneliness and boredom, Loyal, caring (5 marks) (Board Term I, 2017)

18. There is a busy road in front of your school. A large number of students have to cross the road while going back home. They run a great risk. Write a letter in 100-120 words to the Editor, Navjiwan Times, Agra, drawing attention of the concerned authorities to the problem. Make a request to mark a zebra crossing and to put traffic lights in front of your school. You are Amit/Anita, Class X, New Age Public School, Ram Nagar, Agra. (8 marks) (Delhi 2017)

19. The road that leads to your market is broken and full of potholes. Mosquitoes and flies breed there. Write a letter in 100-120 words to the editor of a local newspaper drawing attention of the concerned authorities to get the road repaired. You are P.V. Prabhu/Prabha, 112, Aram Nagar, Delhi. (8 marks)(AI 2017)

20. Recently you have come across many articles on the topic, 'Beti Bachao, Beti Padhao'. In spite of these articles, girls are not given due respect in the society. Write a letter in 100-120 words to the Editor, The Times of India expressing your concern over the problem. Give some suggestions on the role of the people and government in curbing it. You are Vaibhavi/Vaibhav, 12 Vasant Kunj, New Delhi. (8 marks) (Delhi 2017 C)

21. Your colony has only a primary school. After Class V, boys and girls have to walk 3-4 km to reach a secondary school. Write a letter in 100-120 words to the editor of a local daily drawing attention of the concerned authorities to the problem and requesting them to open a secondary school in your colony. You are Ram/Rama, 114, Ram Nagar, Delhi. (8 marks) (Foreign 2017)

22. Nowadays, we see the rise in prices of edible things like pulses, onions, oils and some other products. The layman is facing hardship on account of it. Write a letter in 120-150 words to the editor of a reputed daily requesting him to highlight the difficulties faced by common man due to rise in prices. Sign yourself as Pranjal/Praneeta living at 124, Vivek Vihar, Delhi. (8 marks) (Delhi 2016)

23. Owing to the MCD employees' strike, the roads in your area are littered with garbage. Not only the place is stinking but also is a health hazard. As Miki/Manish of 112, Laxmi Nagar, write a letter in 100-120 words to the

editor of a local newspaper informing the concerned authorities of the unhygienic conditions and requesting them to take appropriate and necessary action in the matter. (8 marks) (Delhi 2016)

24. The authorities have been claiming that the roads in your town have been relaid and repaired. But there is no visibility of such a work. Write a letter in 100-120 words to the editor of a local newspaper expressing your disappointment at the present situation and giving suggestions to resolve the problem. You are Shweta/Sham of 24, Pushpa Nagar. (8 marks)(Delhi 2016)

25. Your locality has witnessed a number of cases of theft in recent weeks. The local law and order authorities were approached but you find no change in the situation. Write a letter in 100-120 words to the editor of a local newspaper drawing attention of the higher authorities to the problem. You are Ram/Rama 4, Gobind Road, Meerut. (8 marks) (AI 2016)

26. Your school has decided to take part in half marathon organised by an N.G.O. in New Delhi. Write a letter in 100-120 words to the Area Manager of the N.G.O. requesting permission to participate in the half marathon on 28 April 2016 starting from National Stadium. Request the N.G.O. to provide your school with 200 T-shirts for boys and girls aged 15-17 years. You

27. Increase in the number of private vehicles coupled with lack of civic sense has led to several road accidents in your city. Write a letter in 100-120 words to the editor of a local daily urging people to use public transport and to have patience while driving. You are Ram/Rama, 4 Raja Road, Karnal. (5 marks) (AI 2016)

28. Write a letter to the editor of a local daily, giving your views about rising cases of obesity among young children. You are Lavanya/Lavesh living at 20, Shanti Enclave, Delhi. (100-120 words) (5 marks) (Foreign 2016)

29. The recent increase in crimes against people of the Northeast, especially in the cities, has highlighted the growing problem faced by the community. Fear of violence continues to worry them. Write a letter in 100-120 words to the Editor of the Times of India expressing your concern over the recent death of a young student resulting from a racial comment against people from Northeast. Suggest what steps the government should take to solve this problem. You are Anchal/Aryan, resident of A-12, East of Kailash, N. Delhi.

Hints: racial comments, attacks - rude behaviour, hurt feelings of our own fellow citizens – disharmony - dents the image of our country - steps to solve this problem. (5 marks)(Delhi 2015)

30. Recently a serious quarrel took place in a colony in Delhi due to the use of loudspeakers at a public place and caused disharmony among the people. Write a letter in 100-120 words to the Editor of The Hindustan Times expressing your concern over the unpleasant incident, highlighting the fact that the loudspeakers cause noise pollution and discord, suggesting that the unauthorised use of loudspeakers at public places should be banned. You are Anjana/Arjun, F-112 Kailash Colony, Delhi. (5 marks)(AI 2015)

31. Pavements are meant for the pedestrians but these footpaths have been encroached upon everywhere in the city and the people are forced to walk on the crowded roads at the risk to their lives. Write a letter in 100-120 words to the Editor of The Times, drawing attention of the Government to the problem, telling how crores spent on the pavements for the benefit of pedestrians have gone waste. Request the Government to take strict action against the encroachers. You are Rama/Ram, 48, Kailash Colony, New Delhi. (5 marks) (Foreign 2015)

32. You are Anmol/Anamika, living away from home, for the first time in your life, in a boarding school in Gwalior (M.P.). Write a letter to your mother explaining how you are feeling, the food you eat and the way it is served in the hostel. Describe your experience in about 120 words; and request your mother to admit you to a day school back at home. (5 marks) (Delhi 2014)

33. Floods in Uttarakhand in June 2012, wiped out hundreds of villages; people have been left homeless; sources of liveliness gone, no roads. In this hour of their need, all the countrymen must come forward to help. As a responsible citizen, write a letter in about 120 words to the Editor, The Times, N. Delhi, expressing your concern about the miserable condition of those who have been uprooted. Make an appeal to the people to donate generously to the Uttarakhand Relief Fund. (5 marks)(Delhi 2014)

34. You are Rahul/Rohini, a resident of K-Block, Rajouri Garden, New Delhi. Your friend Rajat/Rajni, who lives in another city, has met with an accident in which he/she has fractured his/her leg. Fortunately the injury is not very serious but he/she will have to miss his/her A-II Examination (or final



examination). Write a letter, in about 120 words, to enquire about his/her well-being, cheering him/her up, playing down the seriousness of missing the examination. Wish him/ her a speedy recovery. (5 marks)(AI 2014)

35. You are Rahul/Rohini, a resident of J-Block, Rajouri Garden, New Delhi. The water pipe that supplies drinking water to your area is damaged and there has not been any water supply for two days now. Write a letter, in about 120 words, to the editor of a local daily drawing the attention of the authorities towards the difficulties of the residents and asking for immediate repair of the pipe. Demand the supply of drinking water through tankers. (5 marks)(AI 2014)

36. During the monsoons, mosquitoes find safe places like stagnant water and piles of garbage for breeding. As a result, a spurt of dengue fever in your city has been noticed. More than a thousand victims have been hospitalized in different parts of the city. You are Varun / Varsha, a responsible citizen. Write a letter, in about 120 words, to the editor of a local daily, emphasizing the need to create awareness of the problem of dengue, its causes, prevention and treatment. (5 marks) (Foreign 2014)

37. You went out for a walk with one of your friends. While walking in the park, you heard a hissing sound a little distance away. As you stood motionless, you saw the hood of a cobra rise above the grass looking in your direction. You were struck with fear and stood still. Fortunately the snake crawled away. Write a letter to your mother describing your encounter with the snake in about 120 words. You are Ankur/Akriti. (5 marks) (Foreign 2014)

CBSE Sample Questions

1. Attempt ANY ONE from A and B given below.

A. You are Sunidhi Prakash, the Vice Captain of Brilliant Vidyalaya, Barra, Kanpur. You have recently noticed several posters around your school premises conveying a hazardous message:
Lose weight in just a month!

"A WONDER DIET comes to your rescue ...

A privilege available for only a few!"

Write a letter to the Editor of The DWA, in not more than 120 words, drawing attention towards harm caused by such advertising. Propose the implementation of 'Wholesome Lunch Month' in schools as an idea to address such practices, mention the advantages and share suggestions to foster healthy eating routines and develop positive body image among youngsters. (5 marks) (2022-23)

OR

B. You are Zac Skaria, a resident of # 412, Magna Greens Apartments, Gandhi Marg, Jona, Mumbai. Three students of grade 10 from your residential complex have rescued and rehabilitated a few old beggars from the neighbourhood. You think that their work deserves appreciation and recognition. Write a letter to the President of the RWA, seeking recommendation for these youth, to be nominated for 'Serving Citizens' Award'. Suggest other ways such acts of kindness could be recognised and awarded in the future. (5 marks) (2022-23)

2. You are Samina Zaveri, Class X, Vadodara, Gujarat. You come across the following information on a local library's notice board. (5 marks)(Term II, 2021-22)

Create Your Own Board Game Competition!

Create an educational board game, and send it to us at Teen-Toggle Games Pvt. Ltd, 307, Satija building, Colaba, Mumbai by July 2022. The top 10 winning board games will be featured on our international portal. Attractive scholarships for the winners!

You wish to participate but require more information. Write a letter to Teen-Toggle Games Pvt. Ltd in about 120 words, enquiring about rules, scholarship details and deadlines. Also enquire about specifications for solo or group entries.

3. Answer any five out of the six questions given, with reference to the context below. (1x5=5) (Term I, 2021-22)

You are Debashree, a resident of Siliguri, Assam. You have to write a letter to the editor of a national daily drawing attention towards the difficulty faced by differently-abled people at tourist places.

(i) Select the option with relevant aspects that Debashree should select, for this letter.

- (1) The newspaper's name
 - (2) Attached proof of the newspaper subscription
 - (3) Debashree's address
 - (4) Formal tone
 - (5) Expected date of the letter's receipt
- (a) (1) and (5)
(c) (3) and (5)
(b) (2), (3) and (4)
(d) (1), (3) and (4)

(ii) Select the appropriate subject for this letter.

- (a) Drawing attention towards differently-abled people
- (b) The

Differently-abled: Neglected or Misunderstood?

- (c) Tourist places are an inconvenience to differently-abled people
- (d) Inconvenience Faced by the Differently-abled at Tourist Spots

(iii) Which option should Debashree select, to elaborate on the difficulties faced by the differently-abled?

- (a)
 - Absence of ramps for wheelchairs
 - Unclean toilets
 - High ticket-prices
- (b)
 - Unsuitable visiting timings
 - Tourist guides untrained in sign language
 - Lack of Braille-script tourist pamphlets
- (c)
 - Absence of ramps for wheelchairs
 - Tourist guides untrained in sign language
 - Lack of Braille-script tourist pamphlets
- (d)
 - Unclean toilets
 - High ticket-prices
 - Unsuitable visiting timings

(iv) Debashree shares some suggestions in her letter, to address the issue. Select the option that helps her complete these suggestions, appropriately. In my opinion, the media can play a pivotal role in transforming people's (i)_____ Also, (ii)_____ against negligence to the needs of the differently-abled, at the tourist spots, shall go a long way in bringing about a positive change.

- (a) (i) beliefs and traditions (ii) composing songs
- (b) (i) perceptions and attitudes (ii) cautioning the authorities
- (c) (i) preferences (ii) protesting
- (d) (i) interactions (ii) keeping minimum interference
- (v) Select the option that correctly justifies the choice of the concluding portion of this letter.

(1) I expect the authorities to take actions on this issue. Please post my thoughts in your newspaper.

(2) I hope my views get published in the columns of your newspaper so that this issue may garner more public support and awareness.

- (a) Yes, to option (1) because of the authoritative tone.
- (b) No, to option (1) because of the informal tone.
- (c) Yes, to option (2) because of the tone of polite expectation.
- (d) No, to option (2) because of the certainty in the tone.

(vi) Select the option that completes the concluding line appropriately. I hope that my letter will.....

- (a) help spread awareness about the issue.
- (b) lead to action against all authorities responsible, at tourist spots.
- (c) improve circulation of the national daily.
- (d) result in positive reviews by the readers.

4. Attempt any one of the following in 100-120 words. (5 Marks) (2020-21)

(A) You are Tabassum/Tarun, a resident of Satya Nagar Colony, Bhubaneswar, Orissa. You have noticed that some residents of your colony are repeatedly flouting quarantine rules laid out during the outbreak of the COVID-19 pandemic. Write a letter to the SHO of the local Police Station, drawing attention towards the same. Explain how such acts impact the health of the community and request immediate intervention and strict action.

OR

(B) You are Vaijanthi/Vijay from Prakasham Nagar, Secunderabad, Andhra Pradesh. Write a letter to Book Haven Store, requesting home delivery of the books, stationery and art materials you had ordered telephonically. Share the reason for being unable to pick up the goods in person. Confirm your address details and a convenient time slot.

ANSWERS

Previous Years' CBSE Board Questions

1.

43 B,
Dilshad Garden
New Delhi-95
27th Feb. 20xx
The Editor
The Times of India
New Delhi
Subject : Difficulties faced by the Indian artisans



Sir,

Through the columns of your esteemed newspaper. I would like to draw your and the public's attention to the plight and difficulties that Indian artisans face. Recently, I saw a news item in a newspaper about the popularity of Indian handicrafts abroad and got to know that for a long time, Indian handicrafts have been in great demand in the US, Europe, and Gulf countries. However, it is disheartening to know that they are not given the required recognition by the government in their own country. The products made by them are bought at a very low price by the middlemen and sold later at a much higher price abroad. Their craftsmanship and hard work are being taken for granted. And it's a shame that the government is doing nothing to improve their situation.

From your newspaper, I urge the concerned authorities to stop the role of middlemen in this buying-selling cycle so that the artisans are given the required recognition and the money they deserve. Also, the government can help in reviving their traditional forms of art and craft in whatever way it wants to improve the situation of artisans.

I hope my views will be considered and the artisans will be given what they deserve.

Yours sincerely

Sonali

2.

Diwan Public School,

Moga

Punjab

27th Feb. 20xx

The Director,

Madan Travels and Tours

Shimla

Subject : Complaint for the services provided to Diwan Public School

Sir

I am writing to you to shed some light on our school's recent trip to Shimla during the summer vacation for a week through the tourism package provided by your company.

Sir, I have to tell you that the arrangements done by your good office were highly substandard, and the team had to suffer from the time it landed in Shimla. Nobody came to receive the students at the station on time. After calling your guide for an hour, he showed up with a lot of excuses. Second, the rooms provided by your good company were far below standard. They were highly unhygienic; the bedsheets and everything else in the rooms were covered in dust, not to mention that the food was absolutely not edible. I cannot tell you what embarrassment our reputed school had to face because of your fake promises and poor services. Last but not least, I would say that it was such a horrible experience with you, and I assure you that I will never recommend your tours and travels to anyone in the future.

It's a request to stop duping tourists like this, as this spoils the face value of the local community and questions the integrity of honest providers.

With a lot of regret,

Yours sincerely

Anita



3.

23/567
Shivaji Nagar,
New Delhi
27 Feb.,20XX
The Editor
Delhi Times
New Delhi
Subject: To express the Poor Reading Habit of Students
Dear sir

Through the columns of your esteemed newspaper, I would like to drag your attention towards the poor reading habits of students these days. Today's world is an era of gadgets. The young generation spend most of their time using such gadgets. Books have been replaced by e-books. They are at all into the habit of reading, they are engrossed in other activities like social media and technology. There is one important reason behind this disinterest in reading is parents also don't read. The children don't even visit libraries.

Being a concerned parent, I would like to suggest some ways in which children can be brought back to books. The habit of reading should be inculcated right from the childhood. It should be introduced as an interesting pastime to children. They should be told that reading books gives a lot of knowledge and will help them in the overall growth of their personalities. Reading sharpens one's intellect. But the increasing trend of modernization has overcast all these benefits of book- reading.

I am hoping that the concerned authorities will take an initiative to publish in newspaper to make the people aware.

Yours truly
Sahil/ Sushila

4.

St. Joseph High School
Bhopal
27 Feb., 20XX
The Director
Lingua For All Institute
Delhi
Subject: Enquiring about the admission into a foreign language
Sir/ Ma'am

With reference to the advertisement of your prestigious institute in The Hindu, dated 16 February, 2023, I wish to seek necessary information regarding admission into a foreign language course provided by you. I have completed my graduation from Delhi University and I am interested in learning foreign language.

Kindly provide me with the details of the following:

Eligibility
Duration of Course
Time schedule
Fee Structure
Faculty
Placement

I am sending a self-addressed envelope. Please dispatch the requisite information at the earliest.

Thank you
Yours sincerely
Aruna/ Arjun
C.C.A. Incharge

5.

Maharani Public School
Bangalore
Kannataka
27 April 2022
The Manager
Ensonic Computech
M.G. Road, Bangalore

Respected Sir

Subject: Enquiry about placing an order for smart boards and accessories

We, at Maharani Public School, are planning to replace blackboards by smart boards. We would like to enquire about the details of placing an order with your reputed company.

We wish to place an order for fifteen smart boards and the required computer accessories (Product code: SB002) with your company since you are the biggest wholesale supplier and offer the most competitive prices. Kindly let us know the prices offered by you. Since, we are your regular customers, we would like to ask for a good discount as well. Kindly also provide details about the after sales service that would be provided to us.

Looking forward to hearing from you as soon as possible.
Thanking you

Yours Truly
Ankita
(Computer In-charge)

We, at Maharani Public School, are planning to replace blackboards by smart boards. We would like to enquire about the details of placing an order with your reputed company.

We wish to place an order for fifteen smart boards and the required computer accessories (Product code: SB002) with your company since you are the biggest wholesale supplier and offer the most competitive prices. Kindly let us know the prices offered by you. Since, we are your regular customers, we would like to ask for a good discount as well. Kindly also provide details about the after sales service that would be provided to us.

Yours truly
Ankita
(Computer In-charge)

[Topper's Answer, 2022]

6.

A-21
Sunshine Colony
Pune-02
6th March, 20XX
The Yoga Institute
M.G. Road, Pune
Subject : Query regarding free yoga camp
Sir/Madam

I am writing to you, seeking information regarding the free yoga camp for students offered by your institute. Being a student, I am constantly under stress and so, I would like to be a part of the camp. Hopefully, this will help me tackle my stress, build my concentration and also keep me fit and healthy. I request you to kindly provide me with the details of the following:

- (i) the timing of the classes/camp
- (ii) the number of students per batch
- (iii) the eligibility criteria
- (iv) the admission procedure

I would really appreciate if you could provide the necessary details/information at the earliest.

Thanking you
Yours sincerely
Rita



7.

Neighbourhood Library

Central Delhi

Delhi-02

20 January 20XX

The Sales Manager

Manautal Publishers

Delhi-29

Subject : Order for Books

Dear Sir

I would like to place an order for the following books from your bookstore.

Sl. No.	Book's name	Quantity
1.	Panchatantra	2 sets
2.	Amar Chitra Katha	2 sets

I would like to request you to please deliver it by next week. The payment will be made after the delivery of the books. I would also like to request for a library discount, if there is any. It will be a great help if you could make the necessary requirements available and send us the order by the expected date. Please include the order receipt for all books after which I will send the payment online.

Kindly ensure that the order reaches us on time.

Thanking you

Yours faithfully

Niharika

Incharge of Neighbourhood library

8. A. (c) A national daily newspaper

B. (b) (v), (ii), (iv), (i), (iii)

C. (d) Deteriorating condition of hill stations

D. (b) (iv), (v), (i), (ii), (iii)

E. (a) (i), (ii), (iii)

F. (d) I hope that my letter helps in promoting tourism and environmental protection.



9.

7/31

Kamla Nagar

Kanpur

11th April 20xx

Commissioner

Municipal Corporation

Kanpur

Subject: Nuisance of Stray Dogs

Sir/Madam,

I am writing to your esteemed self to bring to your notice the nuisance caused by stray dogs in our colony. The number of stray dogs in our colony has risen alarmingly these days. The rise in their number has led to various problems. They chase vehicles which leads to many accidents in the area. They are also attacking the passers-by if the person is carrying eatables with him. The pack of dogs often gets involved in fierce wars. These dangerous dogs trouble strangers also. They have become a threat to the safety of residents, especially children playing in the streets or parks. A few children have already been bitten by these dogs. I, on behalf of the residents of Kamla Nagar colony appeal you to look into the matter. We shall be highly obliged if you kindly

relieve us of these dogs by getting them rehabilitated to homes for stray dogs. Hope you will take immediate measures to handle the issue.

Thank you

Yours faithfully

Manju



10.

D-424
Island Avenue
Ernakulam
18th April 20××
Maxwell Institute of Language
Fort Road
Kochi

Subject: Inquiry about Diploma course in French Language
Sir/Madam,

With reference to your advertisement in 'The Times of India' dated 16th April 20××, I have come to know that your institute is organising a Diploma in Foreign Languages soon. I am a student of class 12th and have just appeared for my board exams. The advertisement provides very little information. So, I would be extremely grateful if you provide me with the detailed information about the course that would help me to proceed to the next step of seeking admission in a highly reputed institution like yours. It would be appreciable if you send me the following details at the earliest.

- Procedure of admission
- Fee structure
- Mode of payment
- Duration of the course
- Timing of the class
- Transport facilities

I would be obliged if you can provide me the available prospectus also for the same. I am enclosing a self addressed envelop with the letter.

I am looking forward to your reply and I would appreciate it if you could inform me as soon as possible.

Thank you

Yours sincerely

Apoorva

11.

M-3
Ashok Vihar,
New Delhi
14 April 20XX
The Customer Service Manager
Messers Bright Publishers,
Darya Ganj, Delhi

Subject: Replacement of Books and Stationery Items Ordered

Sir/Madam,

This is in reference to the books and stationery items, ordered on 10 April 20XX against the bill number 900040102046. I have ordered some books and stationery from your shop and the parcel was delivered on 12 April 20XX. But I regret to inform you that many of the items received were damaged. The following is the list of the products which need to be replaced.

- Some of the pages of the books received, are torn and some are not binded properly.
- Blue ink pens are there instead of black and red pens, ruler was broken and boxes are damaged.

I have ordered the books and stationery on your assurance that the items will be in excellent condition. The items shown on your website were completely different from those I have received. Therefore, I would like to request you to kindly replace the defective items at your expense. It will be highly appreciable if you provide the needed items at the earliest.

Thank you

Yours faithfully

Sonia

12.

7/9 Kunj Apartments

Shimla

23rd March, 20xx

The Chairman

CBSE

Preet Vihar

Delhi-110006

Subject: Query Regarding Issuing of Duplicate Certificates

Sir/Madam,

I am writing to you, seeking information regarding issuing of duplicate certificates of Class X and XII by the CBSE Board. While returning from an interview via train, my luggage which had my certificates' file got lost. I wish to get the duplicate copies of my Board certificates, however, I don't know the procedure. I request you to kindly provide me with the details of the following:

(i) Fee to be deposited

(ii) Mode of payment

(iii) Time duration of the process

I am sending a self addressed envelope. Please revert with all the requisite information at the earliest possible.

Thank you

Yours sincerely

Tarun Gupta

13.

12-A, Fort Road

Agra

Uttar Pradesh-54

April 22, 20xx

The Director

Institute of Hospitality Management

F-5, Junk Road

New Delhi-37

Subject: Inquiry about Housekeeping Course

Sir/Madam,

I am writing to you in reference to the advertisement, which appeared in the local daily on April 21, 20xx, regarding seats available in Housekeeping course in your esteemed institute. I am a graduate in Home Science and plan to take up a job in the hospitality industry, especially in the housekeeping department. I wish to pursue the housekeeping course that you are conducting. Kindly send me details of the following:

- (i) Duration of the course
- (ii) Fee structure
- (iii) Date of commencement of the course
- (iv) Eligibility for the course
- (v) Admission process
- (vi) Facilities available
- (vii) Faculty
- (viii) Campus placement and other relevant details.

I am sending a self-addressed envelope for your convenience. I would request you to revert with the information at the earliest on the same.

Thank you

Yours sincerely

Radhika Kumari

14.

Readers Club

Alpha Public School, Ajmer

Rajasthan-02

20 January, 20xx

The Manager (Marketing)

National Book Trust

A-5, Green Park

New Delhi-16

Subject: Order for Books

Dear Sir,

I would like to place an order for the following books from your store.

Sl. No.	Book's name	Quantity
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1. Tom Sawyer 10 copies
2. Romeo and Juliet 5 copies
3. India of my Dreams 10 copies
4. Panchatantra 5 sets
5. Amar Chitra Katha 3 sets

I would like to request you to deliver it by next week and the payment will be made after the delivery of the books. I would also like to request for a discount, if there is any. It will be a great help if you could make the necessary requirements available and send us the order by the expected date. Please include the order receipt for all the books after which I will send the payment online. Kindly ensure that the order reaches us on time.

Thanking you.

Yours faithfully,

Vaibhav

Incharge of Reader's Club

15.

17E,

Ravi Dass Road

Kochi-17

11th April, 20xx

The Editor

The Daily Times

Mahatma Gandhi Road

Kochi-72

Subject: Nuisance Caused by Loudspeakers During Examination Days

Sir/Madam

Through the columns of your esteemed daily, I would like to draw the attention of the concerned authorities towards the nuisance caused by loudspeakers in the city during the day. As if the noise coming from the vehicles and their bellowing horns wasn't enough to destroy one's peace of mind, music blaring on loudspeakers, politicians vociferously giving speeches, religious sermons continuously playing in full volume for everyone to hear, etc. have added to everyone's inconvenience. It is the time of examination and the students are working extremely hard. While some students prefer studying

during the day time, others choose the night to prepare for their exams. However, the nuisance caused by loudspeakers is not limited to the day time. Those holding all night vigil prayers continue to create noise pollution the whole night. As a result, the students are neither able to concentrate on their studies in the day nor at night. Students need proper rest and to relax their stressed minds post and during the examination days, so that feeling refreshed they are able to study better. Given the day and night cacophony carried by the loudspeakers, students feel helpless and desperate. This needs to stop. Therefore, I request the concerned authorities to look into the matter at the earliest and take necessary actions to prevent the nuisance from becoming a menace. Government should restrict the time of the usage of loudspeakers or ban them altogether. Using loudspeakers should not be allowed especially after 10:00 P.M. so that the general public can sleep and students can study in peace. Hoping to see favourable changes for the welfare of the students.

Thank you

Yours sincerely

Parvati Kumar

16.

XYZ

New Delhi

20 March, 20xx

The Editor

The Daily Express

New Delhi

Subject: Reckless Driving and Its Impact

Sir/Madam,

Through the columns of your esteemed newspaper, I wish to draw the attention of the general public and the concerned authorities towards the rash and reckless driving by the people in our city and its impact. The fast moving trucks, buses, scooters, bikes, etc. have become a menace to the people of this area, especially the bike riders, who, it seems, neither care for their own lives nor others. The news about the road accidents caused due to rash driving is common these days. There have been many cases of road rage and hit and run incidents, which pose danger to the pedestrians especially the poor, homeless

people who sleep on the pavements. As someone who feels victimised by the reckless driving, I feel that there should be better policing. Besides implementing stricter traffic rules, honest and vigilant officers should be appointed so as to keep a check on chaos and raging drivers on the road. Corrupt officers indulging in giving and receiving bribes should be suspended immediately. Enforcing speed limits within the city is necessary and so is stricter norms for issue of license. Therefore, whoever violates the rules, must be fined heavily. The problem can be easily dealt with by spreading awareness about the issue as much as possible and also by taking timely action. Hence, I wish the authorities take note of the situation and act upon it immediately. Looking forward to see positive changes.

Thank you
Yours faithfully
ABC

17.
XYZ
New Delhi
6 March, 20xx
The Editor
Time
New Delhi

Subject: Pets - Our True Friends

Sir/Madam,

Through the columns of your esteemed daily, I wish to express my views about pets- our true friends. In this fast paced world, the family set-up has become nuclear primarily. Both the parents are working. Adults are staying in far-away cities, all alone-away from their family. The life in cities runs so fast, that there is no time for socialising, making friends and having close relationships. But after a point everybody feels the pangs of being lonely and they crave for a companion. Pets are a great source of joy, bringing unconditional love into one's life, offering innocent companionship. In cities, pets are an integral part of families. They offer love and help in getting rid of loneliness and boredom. They are loyal and show care in small but impactful ways. Having pets is a huge responsibility too. It's like having a family member and one is supposed



to take care of them in their sickness and old age. But people these days have dogs and cats of foreign breeds to show their high social status and later neglect them. Through this letter, I want to urge the people in general who have pets to take very good care of them and treat them as their own family. These innocent animals know only the language of love.

Thank you

Yours sincerely

PQR

18.

New Age Public School

Ram Nagar

Agra-37

14th April, 20xx

The Editor

Navjiwan Times

Agra-19

Subject: Request to Mark Zebra Crossing, Put Traffic Lights in Front of School

Sir/Madam,

Through the columns of your esteemed daily, I would like to draw the attention of the concerned authorities towards the risk of life faced every day by the students of New Age Public School while crossing the busy road in front of our school. The wide road is part of the main road. Therefore, vehicles of all sizes pass by our school all the time. The number of students crossing the busy road while going back home largely include small children as well. The speed limit indicates that the smaller vehicles, such as two wheelers, three wheelers and cars must maintain a speed of 30-40 kmph and bigger vehicles, such as buses, trucks, etc. must run at 40-60 kmph.

However, reckless drivers hardly ever adhere to this. Now, over speeding vehicles are spotted on this road more often than not.

The unnecessary road mishaps can be avoided if the concerned authorities take necessary precautions at the earliest. I wish to utilise this space to request them to mark a zebra crossing and to put traffic lights on the road in front of our school. Doing so will not only help keep a check on overspeeding vehicles, the students will also learn the importance of a zebra crossing and



benefits of using it. Hoping to see favourable changes for the welfare of the students.

Thank you

Yours sincerely

Amit Chaddha

Student of Class X

New Age Public School

19.

112, Aram Nagar

New Delhi-42

15th March, 20xx

The Editor

The Morning Herald

Bahadur Shah Zafar Road

New Delhi-37

Subject: Request for Road Repairment in Aram Nagar, Delhi

Sir/Madam,

Through the columns of your esteemed daily, I wish to draw the attention of the concerned authorities towards an issue that has been bothering the residents of Aram Nagar with the onset of the monsoon season. I am writing to you regarding the road running through the residential area, which leads to the Aram Nagar Main Market. The road is so badly constructed that it cannot even last an entire monsoon season. Heavy downpour washes away the substandard quality materials used to construct the road, leaving pits and potholes behind. Lack of proper drainage system adds to the difficulty as it takes days for the water to recede. The problem does not end even after the rain water retreats since the water gets accumulated in the potholes. These then become breeding grounds for mosquitoes, flies and various disease causing bacteria. The stagnant water starts to smell as it rots eventually. Driving on a broken road with pits and potholes is a huge inconvenience and of course life threatening for vehicle owners as well as pedestrians. The RWA of Aram Nagar informed the concerned authorities several times, but the efforts were of little to no avail. Therefore, I would like to utilise this space to make the concerned authorities aware of the persisting problem and request

them to look into the matter immediately and get the road repaired at the earliest that too using good quality material so that the road does not get damaged instantaneously. Hoping to see swift action being taken in this matter.

Thank you

Yours sincerely

Prabha Nayyar

20.

12, Vasant Kunj

New Delhi-37

16th April, 20xx

The Editor

The Times of India

Bahadur Shah Zafar Marg

New Delhi-01

Subject: The Futility of Beti Bachao, Beti Padhao

Sir/Madam,

Through the columns of your esteemed daily, I would like to draw the attention of the general public towards illiteracy amongst girls. It is with great regret I say that this problem has become a major issue of concern for the nation. Everyone has the right to education, everyone is entitled to go to school and learn and pursue their dreams. Recently, I came across many articles on the topic, 'Beti Bachao, Beti Padhao'. Schemes like 'Sarva Shiksha Abhiyan', CBSE Scholarship to single girl child and the government's policy of giving free education to girls have come as a boon to our society. In spite of such noble efforts, in many parts of our country girls are still discouraged from going to school. Illiteracy is found mostly among the old and the deprived section of the society. One of the reasons why girls are deprived of education is that they would leave their parents' house post marriage. Poor parents do not consider it to be an economical investment. The boys, on the other hand, become the sole bread earners of the house. Therefore, their education is given maximum importance. Often girls themselves choose not to study, usually due to financial crisis at home, domestic responsibilities and even lack of aspirations. Emotionally as well as intellectually, a woman is as good as a



man if not better. The discriminatory treatment given to females right from their birth must end. The female population of the country plays an important role in its development and economic growth. Educated girls can share the burden of earning a livelihood. Education will also make girls aware of family planning, health and sanitation. Literacy rate of hundred percent or around has been achieved by only a couple of states in India. The government as well as citizens of India must strive together to curb the evils of illiteracy. Citizens must adopt and follow 'Each one teach one' and spread as much awareness as possible about the importance of education, especially for girls. I would like to conclude by saying that India is standing at the threshold of joining the developed nations, but that is not possible till we achieve complete literacy in the country. And for that to happen, every individual of the nation has to take a step forward towards education.

Thank you

Yours sincerely

Vaibhav Vashishtha

21.

114, Ram Nagar

New Delhi-21

17th April, 20xx

The Editor

The Morning Daily

Daryaganj, New Delhi-31

Subject: Need for Secondary School in Ram Nagar Colony

Sir/Madam,

Through the columns of your esteemed daily, I would like to draw the attention of the concerned authorities towards the need for a secondary school in our colony. My children study in XYZ Primary School, Ram Nagar. I regret to inform you that although students upto class V go to the above mentioned school, however, after class V students don't have a secondary school within close proximity of the colony where they can pursue their studies further. After class V, girls and boys of the primary school have to walk 3-4 km. to reach a secondary school. It is a complete waste of their time and energy. Travelling such distance both ways leaves them exhausted and with

limited time for homework and studies. It is a matter of major concern especially because it involves the children's future. Therefore, I would like to utilise this space to urge the concerned authorities to open a secondary school in our colony at the earliest. Having a secondary school within radius would ease the extra burden weighing down on the students' shoulders. Hoping to see favourable and immediate action being taken for the welfare of the children.

Thank you

Yours sincerely

Rama Narain

22.

124, Vivek Vihar

Delhi-11

11 March, 20xx

The Editor

The Hindustan Times

New Delhi

Subject: Menace of Rising Prices

Sir/Madam,

Through the columns of your esteemed daily, I wish to draw the attention of the concerned authorities as well as the government regarding the constant rise in the prices of essential commodities and its effect on poor and middle class people.

The rise in prices of edible things like pulses, onions, oils, etc. has become a serious issue. Prices of these things are becoming costlier day by day. This steep rise in price has hit the common man severely. They are suffering under the weight of rising prices. Big businessmen and seller hoard the basic necessity items in their godowns to create an artificial shortage of such commodities, which ultimately lead to an increase in their prices.

The government should set up more fair price depots and ensure fair dealings. Food should not be wasted at parties and marriages. Black marketers must be dealt with sternly. Every small step taken towards the fair dealing of commodities' fair prices can make the life of a layman easy and tension-free. Food is our most important basic necessity and this problem should be dealt

with promptly and actions should be taken to make the situation better.

Thank you

Yours faithfully

Pranjal

23.

112, Laxmi Nagar

Mumbai

2 March, 20xx

The Editor

The Hindustan Times

Subject: Miserable Condition of Roads

Sir/Madam,

Through the columns of your esteemed daily, I wish to draw the attention of the concerned authorities towards the miserable condition of garbage littering on roads due to the MCD employees' strike and its adverse effects on the health of general public. The condition of garbage littering on roads has worsened since two weeks, after the strike of MCD employees. The sweepers are absent and the roads stink with heaps of garbage. The litter smells bad and it is difficult to cross the lane too. There are flies everywhere and all of it can ultimately lead to serious health hazards. The children and elders are more prone to such diseases and therefore are restricted to their houses. The general public is suffering greatly. And with the onset of rainy season, the resituation is about to get worse, due to garbage choking the drains and roads. The authorities should resolve their issues as soon as possible and resume the garbage cleaning facilities. I hope that through this letter the problem gets highlighted and the authorities take some prompt and useful action, so that the condition of roads becomes better soon.

Thank you

Yours faithfully

Manish Rai

24.

24, Pushpa Nagar

Delhi

28 March, 20xx



The Times of India
New Delhi

Subject: Delay in Repair Work of Roads

Sir/Madam,

I wish to seek the courtesy of your newspaper to publish this letter on the above mentioned subject. This will help in attracting the attention of concerned authorities towards this grave issue. Almost all the roads of the city are in extremely bad condition and it is causing a lot of accidents too, on daily basis. Not only this, it also causes damage to running vehicles too. Poor drainage system has also contributed to this problem. Although the authorities have promised to look into the matter, and relay and repair the roads, there has been no such work since the time these fake promises were made. It is a fundamental right of the citizens to have better roads. This problem has reached its extreme end. This is high time the concerned authorities look into the matter and take some prompt and necessary action to overcome this issue. General public is ready to offer their help by re routing their routes away from the roads where the construction work gets started, to ensure the speedy outcome.

Thank you

Yours sincerely

Shweta Shah

25.

4, Gobind Road

Merrut

3 March, 20xx

The Editor

The Hindustan Times

Meerut

Subject: Menace of Frequent Thefts

Sir/Madam,

Through the columns of your esteemed daily, I wish to draw the attention of the concerned authorities towards the menace of the thefts in our locality in recent weeks. For the past few weeks, there have been many cases of thefts in



our area along with some chain and purse snatching cases. A gang seemed to exist, planning all these thefts meticulously and our local law and order seems to not get hold of the issue. The most shocking thing about these cases is that they happen in broad daylight. A lot of people have suffered great loss and are awaiting justice. The local law and order authorities were approached but there seems to be no action taken as these cases are still rapidly happening. Through your esteemed newspaper, I want to bring this matter in notice of higher authorities. It is high time that they should do something concrete to eradicate this crime and get a hold of the criminals. I would also like to appeal to the general public to stand up against this menace unitedly and fight against it.

Thank you
Yours faithfully
Ram Charan

26.
Sarvodaya Vidyalaya
Saket
New Delhi
20 April, 20xx
The Area Manager
Shanti N.G.O.
New Delhi

Subject: Request for Participation in Half Marathon

Sir/Madam,

On behalf of a few students of my school, I wish to request you to allow us to participate in the half marathon organised by your prestigious N.G.O. on 28 April 20xx starting from National Stadium. Around 200 students of our school wish to participate in the half marathon therefore, it would be highly appreciable if you can arrange 200 t-shirts for boys and girls aged between 15 and 17 years. Once we are granted the permission for the participation in the half marathon, we will send the demand draft for the payment of the T-shirts. Looking forward to your response at the earliest.

Thank you
Yours faithfully

Manish Mehta
(School Captain)

27.

4, Raja Road
Karnal
2 March, 20xx
The Editor
Haryana Aawaz
Karnal

Subject: Increase in Road Accidents

Sir/Madam,

I am writing to draw your attention towards the increase in road accidents in our city. These accidents are happening due to a sudden increase in the number of private vehicles alongwith a lack of civic sense in the drivers. In this heavy traffic, it is common for vehicles to overtake, take wrong turns and move in wrong lanes which has consequently led to road accidents. Some of the other reasons causing accidents are, poor lighting, absence of safety procedures and lack of traffic education. The authorities should chalk out a comprehensive plan to improve the traffic situation in order to lessen the number of accidents occuring. Also the general public should use public transport more often and have patience while driving. Stricter traffic laws must be implemented to make roads safer. These and many more steps need to be taken on urgent basis to check this menace of increasing road accidents. I hope my views will be considered for public benefit.

Thank you
Yours faithfully
Rama Shastri

28. 20, Shanti Enclave
Delhi
3 March, 20xx
The Editor
Delhi Times
New Delhi



Subject: Increasing Obesity Among Young Children

Sir/Madam,

Through the columns of your esteemed daily, I wish to express my deep concern over the problem of health hazards caused by junk food and wrong eating habits, among which obesity tops the list as a very grave issue. The craze of junk food has struck the entire world. There is very little nutritional value in them. Basically these foods are often high in calories and offer no nutritional advantage. Often parents too tend to overlook the issue and unknowingly add into the bargain through their lack of attention. Being overweight is a risk factor for a variety of chronic health problems including diabetes, heart ailments, etc. The only profit gainers from fast food are the fast food manufacturing companies. Therefore, it is an appeal to the concerned authorities to take preventive measures in this regard. I also appeal the parents and schools to keep a check on the eating patterns and habits of young children and inculcate healthy food habits in them. I hope, I was able to put across my ideas and concerns regarding the above mentioned matter of concern.

Thank you

Yours faithfully

Lavanya Rana

29.

A-12

East of Kailash

New Delhi

14 March, 20xx

The Editor

The Times of India

New Delhi

Subject: Increasing Crimes Against North East People

Sir/Madam,

Through the columns of your esteemed newspaper, I wish to draw the attention of the general public, concerned authorities as well as the government towards the rapidly increasing cases of crime against people

coming from north east region of India to the capital in order to pursue education or better job opportunities. These people face a lot of problems including racism and violence. This is a matter of grave concern. India is a nation of unity in diversity, however we fail to respect their individuality and treat them as outsiders or secondary. Racial comments and rude behaviour without any reason, just for fun are bound to hurt feelings and may also result in revert action from their side which can convert trivial issues into grave matters. Recently, a young student was found dead at his residence under mysterious circumstances resulting from racial comments. Through your newspaper, I would like to appeal to the government to make strict laws to resolve such issues and punish the perpetrators. The police authorities should immediately file the victim's complaints and take action to make them feel safe and welcomed in the capital as well as other cities. Such behaviour not only hurts individuals but also dents the image of our country. I hope I have been able to highlight the issue and its seriousness, and there will be some prompt action from the government.

Thank you

Yours faithfully

Anchal Sharma

30.

F-112, Kailash Colony

Delhi

10 March, 20xx

The Editor

The Hindustan Times

New Delhi

Subject: Hazards of Noise Pollution

Sir/Madam,

Through the columns of your esteemed newspaper, I would like to draw the attention of the concerned authorities towards the increasing problems of noise pollution. Not only noise pollution causes health problems but also is very irritating and leads to quarrels sometime. Recently, in a colony near my locality a scuffle broke out between two parties due to use of loudspeakers. The matter turned out to be serious, causing disharmony among the residents.

Increasing noise pollution is a huge threat to our health. It causes loss of sleep, rest and peace. Students preparing for exams, studying, elderly people and sick people suffer a lot from it. Noise pollution is also known to cause adverse effect on the sense of hearing. It is time that the concerned authorities take strict action against it by imposing noise control laws. Unauthorised use of loudspeakers should be banned at all public places. There should also be strict time limit to follow for the use of loudspeakers at functions and marriages. Public in general should be made aware so that they can act responsibly and fight against the danger of noise pollution. It is earnestly hoped that the concerned authorities will take prompt and necessary actions regarding this matter to relieve themselves and others from its adverse effects.

Thank you

Yours faithfully

Arjun Thareja

31.

48, Kailash Colony

New Delhi

15 March, 20xx

The Editor

The Times

New Delhi

Subject: Encroachment on Pavements

Sir/Madam,

Through the columns of your esteemed daily, I wish to draw the attention of the concerned authorities towards the pitiable conditions of pavements in my city. Pavements are meant for pedestrians to walk. However, these pavements have been encroached upon everywhere in the city and because of this, the general public is forced to walk on the crowded road. Unauthorised hawkers and stalls add to the nuisance. The pavements are already narrow and due to this people are forced to walk on crowded roads. Vehicles being ridden on them at high speed also jeopardise pedestrians' safety and they become prone to accidents. Government spends crores on such pavements for the benefit and welfare of pedestrians but all this is going waste as they cannot use the pavements. Also, such encroachments make the city appear chaotic and

hamper its beauty. Therefore, I wish to utilise this space to highlight the necessity of having better facilities for pedestrians and the need to improve the conditions of the footpaths in my city. Looking forward to see immediate actions being taken regarding this matter.

Thank you

Yours sincerely

Ram Yadav

32.

ABC School

Gwalior

M.P.

21 March, 20xx

Dear Mummy,

I was so happy to receive your letter yesterday. Thank you for your loving words of encouragement and support. I am doing okay mummy. But I feel very lonely here, everything is new and everybody is a stranger. Food here is okay; we sit in the cafeteria and it is served like a buffet. But it doesn't have the same taste as yours. I miss the food cooked by you. My roommates are good and we are becoming friendly. The teachers are also good. We have to follow a set routine right from rising to sleeping on time after the lights are out. I miss you all and home. Though I am trying to adjust here, I so wish and want you and Papa to call me back, so that I can go back to my old school with my friends and known teachers. Mummy, please call me back. I promise to be a good, hard working girl and stand first in my class. I'll do all my work by myself. I miss everybody there, here I have nobody to take care of me. Nobody is concerned whether I am well or not. I wish and hope you'll consider my request and call me back as soon as possible. Looking forward to your reply. Give my love and regards to Papa, Dadu, Dadi and love to Gattu.

Your loving daughter

Anamika

33.

XYZ

New Delhi

14 March, 20xx



The Editor
The Times

Subject: Relief Fund for Uttarakhand Floods

Sir/Madam,

Through the columns of your esteemed daily, I would like to draw the attention of the general public towards the havoc caused by the June 2012 floods in Uttarakhand. Those dreadful floods wiped out hundreds of villages, leaving people homeless, jobless and miserable. People lost their dear ones, their businesses, their homes and remained in those treacherous conditions for many days without food, water and shelter. As a responsible citizen of my country, I want to urge the general public to donate generously to the Uttarakhand Relief Fund and help the flood victims get hold of their life again. We cannot imagine what they must have gone through but even our small contribution can make a lot of difference in their lives. We should make every effort to restore the normal life there. I wish to utilise this space to request the general public to come forward and send their help wholeheartedly to these people in distress. I hope you will publish this letter so that more and more relief is sent to Uttarakhand as soon as possible.

Thank you

Yours sincerely

ABC

344

34.

K-Block

Rajouri Garden

New Delhi

1 March, 20xx

Dear Rajat

Yesterday, after speaking to your sister, I came to know about your accident. Even though you have fractured your right leg, I am glad to hear that it wasn't a fatal accident and that very soon you will be able to walk and carry on with your daily routine. I know you must be very worried about missing your final examination as I know how hard you were working. But Rajat, such things



happen in life and we still have to move forward. You should count your blessings and be thankful that nothing serious happened. We all know you are a bright student and I am sure, next year will come in no time and you will pull through the examinations with flying colours. As of now, I request you to not worry about missing your examinations and take full rest and recover soon. I have spoken with my parents and next weekend I would come to meet you. We'll discuss about next year's plan then. Please take good care of yourself and get well soon.

Give my love and regards to auntie and uncle.

Your loving friend

Rahul

35.

J-Block

Rajouri Garden

New Delhi

20 March, 20xx

The Editor

Delhi Aawaz

Subject: Request for Immediate Repair of Water Pipes

Sir/Madam,

Through the columns of your esteemed daily, on behalf of the residents of J Block, Rajouri Garden, I wish to draw the attention of the concerned authorities towards the severe water shortage being faced by our locality. The water pipe that supplies the drinking water is damaged and there has not been any water supply for two days. This is a very grave matter of concern. Without water the whole life comes to a halt. Especially it is creating a lot of problem for school going children and office-goers. People either have to go to other localities in search of clean drinking water or buy it from water suppliers. The whole life has been disturbed by this problem. Through your prestigious newspaper, I urge the concerned authorities to take some prompt and necessary action on an urgent basis. Also, in the meanwhile the authorities should arrange some temporary solution to our locality like supplying drinking water through tankers, etc. I wish that the authorities will pay heed to our urgent request and take immediate action.



Thank you
Yours sincerely
Rohini

36.
XYZ
Mumbai
20 March, 20xx
The Editor
Mumbai Zone
Mumbai

Subject: Mosquito Menace and Dengue in City

Sir/Madam,

Through the columns of your esteemed daily, I wish to draw the attention of the concerned authorities towards the mosquito menace and rapidly spreading dengue in our city. This has been a regular thing since past two-three years during monsoons. Now, the city is distressed by the mosquito menace. Poor condition of roads, open manholes and drains become breeding grounds of mosquitoes after heavy downpours every year. The unattended garbage and stagnant water result in dangerous mosquitoes and as a result, a spurt of dengue fever becomes a common sight in the city. This year too has been no different and more than a thousand victims have been hospitalised in different parts of the city. There is an urgent need to create awareness of the problem of dengue. The concerned authorities should maintain cleanliness in the city and fill up all the breeding ground of mosquitoes. Stronger chemicals should be used in order to kill the existing mosquitoes. Even the general public should keep their surroundings clean and not leave water accumulated anywhere, wear full sleeves clothes and stay alert to prevent this dangerous disease from spreading. I hope that the authorities will pay heed and take some remedial actions immediately.

Thank you
Yours faithfully
Varun Rana

37.
XYZ



Lucknow
18 March, 20xx

Dear Mummy,

I am fine here, and hope that you receive this letter in good spirits. How is everybody at home? I am doing well and getting adjusted in my new boarding. I have made a few good friends here. Two of them are my roommates. I want to tell you about an incident that happened yesterday when my friend and I went for a walk after dinner. The breeze was blowing gently, everything was calm, covered with the bright light of full moon. We were walking on the path around the park, made for walking, suddenly I heard a sound, I stopped and asked my friend if he heard something too. He replied in negative. We started walking again. This time the sound was more audible and we both stopped at once. We looked at each other, little scared, it was a hissing sound. As we stood there motionless, looking all around us, a cobra came out of the bushes and raised its hood towards us. We went pale with fear and couldn't move a single limb of our body and couldn't utter a single word. I felt so scared, mummy. But, fortunately, the snake slithered away. My friend released a sigh of relief and then we realised what just happened. Immediately we ran inside our hostel and told our warden about it. Soon the guards started searching for the snake but they couldn't find it. Perhaps it retreated to where it came from. Rest everything is fine.

Give my love and regards to Papa, Dadi and Dadu, love to Ranu.

Your loving daughter

Akriti

CBSE Sample Questions

1. A.

Brilliant Vidyalaya, Barra

Kanpur

16 August 20xx

The Editor

The DWA

K-21, Anjana Pura

Kanpur

Sub: Need for Promoting Healthy Eating Routines

Dear Sir/Madam

This is with reference to the posters-bearing the message of 'crash diet' that are being posted around our school premises. Such posters impact the youngsters negatively and can be hazardous for their self-esteem and compel them to go on diets just to become thinner. Through the columns of your esteemed newspaper, I would like to propose the idea of implementing "Wholesome Lunch Month" for all school students to counter the implications of such misleading advertisements. This initiative is sure to encourage all students to bring nutritious and healthy lunch every day and develop healthy eating routines. To ensure that this project gains strength, schools may organize puppet shows, street plays, Ted Talks (by Nutritionist/ Psychologist), encompassing the theme, to foster healthy eating routines and a positive body image. I hope that the publishing of my letter in the columns of your renowned Daily, helps spread awareness and promotes a healthy lifestyle among students.

Yours truly

Sunidhi Prakash

(Vice-Captain) (5)

OR

B.

421, Magna Greens Apartments

Gandhi Marg, Jonpara

Mumbai 19 July 2022

The President

RWA, Magna Greens Apartments

42, Gandhi Marg, Jonpara

Mumbai

Subject: Seeking Recommendation for 'Serving Citizens' Award' Nominations.

Dear Sir

This is with reference to the empathetic social service done by Miss Jiya, Master Adwait and Master Pranit (residents of our complex), in rescuing and rehabilitating a few old beggars from our neighbourhood. These students ensured that the beggars were rehabilitated at 'Seva Sadan'- an NGO which

takes care of the needy of our city. This selfless initiative carried out with dedication and responsibility, deserves due recognition. I, therefore, request you to issue a letter of recommendation for these students to be nominated for 'Serving Citizens' Award' organised by the local Municipal Corporation. I would also like to submit that the RWA set up a special committee that looks into such acts in the future. This would aid dedicated attention and appropriate screening of nominations. Arrangement of academic sponsorships for such children would also be an encouraging gesture. I entreat you address this at your earliest convenience and issue the recommendation letters.

Yours sincerely
Zac Skari (5)

2.

Teen-Toggle Games Pvt. Ltd,
307, Satija building
Colobar Mumbai

Subject: Enquiry about 'Create your Own Board Game'

Respected Sir/Madam,

I am Samina Zaveri, a student of class X from Vadodara. I came across a poster in my local library notice board about the board game competition. As I wish to participate in this competition, I would like to know more about the rules of submission for the competition and other details if we are given samples of the articles (previous). I would also like to know more about the no. of entries allowed for the competition.

Thanking you.

Looking forward to your reply.

Yours sincerely
Samina Zaveri (5)

3. (i) (d) (1), (3) and (4)

(ii) (d) Inconvenience Faced by the Differently-abled at Tourist Spots

(iii) (C)

- Absence of ramps for wheelchairs
- Tourist guides untrained in sign language
- Lack of Braille-script tourist pamphlets



- (iv) (b) (i) perceptions and attitudes (ii) cautioning the authorities
(v) (c) Yes, to option (2) because of the tone of polite expectation.
(vi) (a) help spread awareness about the issue.

4. (A)

Satya Nagra Colony

Bhubaneswar

Orissa

4th November 2020

Station House Officer

Police Station

Bhubaneswar

Subject: Flouting quarantine rules laid out during the pandemic

Sir,

I am writing this letter to bring your notice to a serious situation here in my colony. I have noticed for the past few weeks that the residents of our colony are not taking the outbreak of Covid seriously and are flouting quarantine rules laid out for the public to follow. This is concerning and needs immediate shake down as their careless actions runs the risk of making the pandemic worse than it already is. There is little to no respect for quarantine rules, social distancing is just a theory, the shops and public places are jammed packed, and not everyone seems to wear masks. People in the red zone and lockdown areas travel freely and casually with no restraint. At this rate the vulnerable and high-risks people with pre-existing medical conditions might lose their lives because of some irresponsible people who are flouting the rules. I hope you look into the situation immediately and deal firmly with those who are putting everyone at risk.

Thank you

Your sincerely,

Tarun (5)

OR

(B) Hints:

Letter to Book Haven Store requesting home delivery of ordered goods.

- Reference



- Inform
- Give reason: Illness, family emergency, professional commitments, any other relevant reason
- Request
- Details (5)

ANALYTICAL PARAGRAPH WRITING

Analytical Paragraph writing is used to derive information from a collected set of data. This data can be in the form of bar graph, table, line graph or pie chart, etc. The data can also be given in the form of clues or data outlines. This form of writing is used to interpret the facts presented in the given source. A graph or chart is a visual stimulus to depict the data. The purpose of analysis is basically to examine the whole part as a basis for clarification, interpretation and discussion. The student is required to provide an analysis and comparison of the given facts and draw conclusions based on the given data. Compile the given set of data and frame it into a paragraph. However, remember not to include any additional information which has not been mentioned in the given graph or clue. Formation of Analytical Paragraph: Beginning: Always begin your writing by giving an introduction of the given information. Describe the topic of analytical writing in 2-3 lines.

Body of the Analytical paragraph: In the body of the analytical paragraph, divide the given information in two paragraphs. State the facts given in the graph or chart. Draw comparisons if required and write the information using a crisp language. Never deviate from the topic and don't add any information not provided in the chart or graph.

Conclusion: This is the concluding part of Analytical paragraph writing, sum up the information in last paragraph in a very precise form.

Points to remember:

- Understand the objective of the given graph or chart
- Use given evidence to make your point
- Write the introduction, body paragraphs and conclusion
- Don't include facts that can't be supported with a reference
- Focus on the quality and not the quantity
- Keep it clear, concise and unambiguous

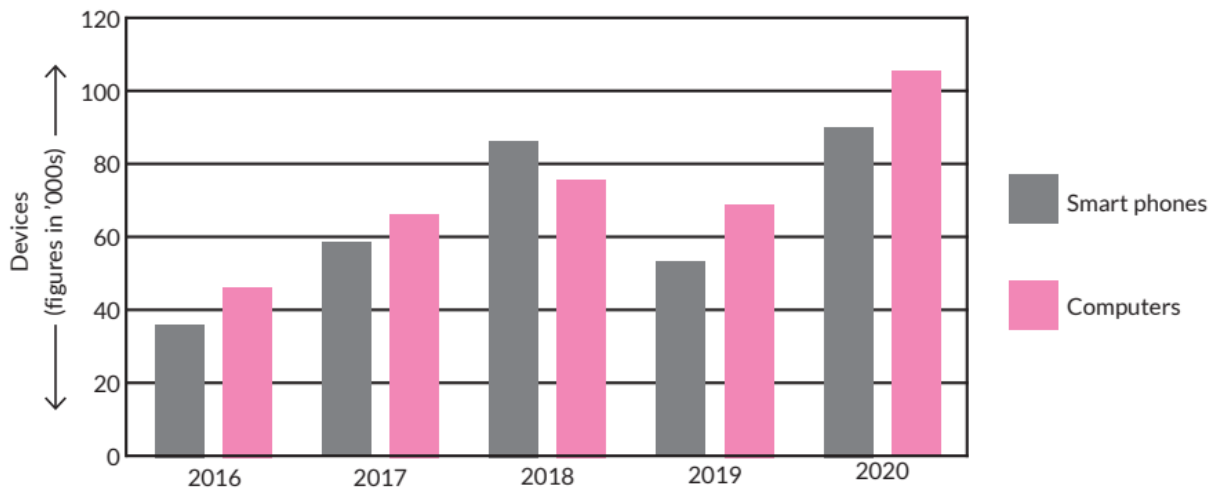
Previous Years' CBSE Board Questions

1. Look at the data given below which shows the changes that have occurred between 2010 to 2020 in Jind regarding women's education. Write a paragraph in 100 – 120 words interpreting the data.

Women's Education in Jind		2010	2020
1.	Number of Girls' Schools	40	45
2.	Number of Women Colleges	23	34
3.	Number of Students in School	40,000	46,000
4.	Number of Student in Colleges	16,000	28,000
5.	Literacy Rate	50%	70%
6.	Distance Education Centres	02	06

(5 marks)(2023)

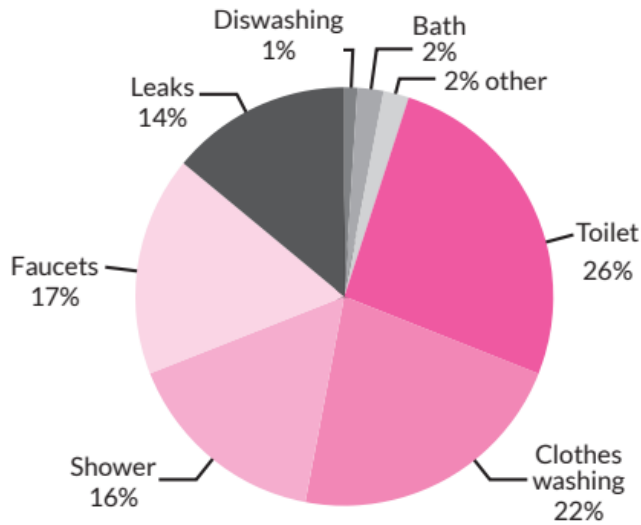
2. The bar chart below shows data about the number of digital devices purchased in Sahibabad across the years 2016-20. Write a paragraph analyzing the given data in 100-120 words.



3. The given pie-chart shows how water is consumed in households in a metropolitan city in India. Study the information carefully and write a paragraph in about 100-120 words drawing a comparative analysis of water consumption. Emphasize on wasteful water consumption and suggest possible



ways to save water:



(5 marks) (2023)

4. The chart below gives the percentage of social media users by age in India in 2020. Write a paragraph analysing the given information, drawing comparisons among different age groups in 100-120 words.

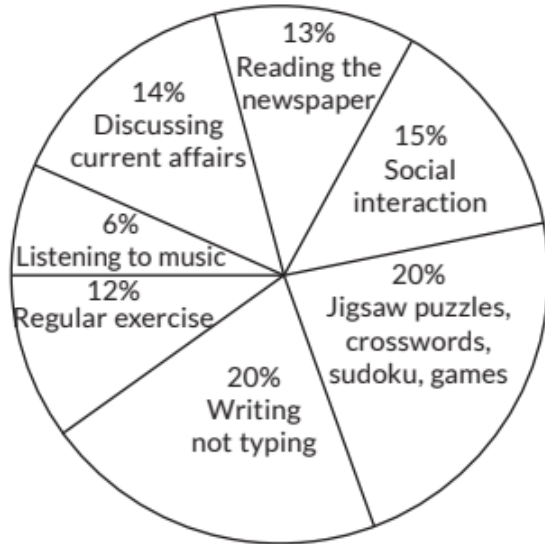
Internet activities by Age Group

Activity	Age group						
	Teens	20s	30s	40s	50s	60s	70+
Get News	76	73	76	75	71	74	70
Online games	81	54	37	29	25	25	32
Down-loads	52	46	27	15	13	8	6
Product research	0	79	80	83	79	74	70
Buying a product	43	68	69	68	67	65	41
Searching for people	5	31	23	23	24	29	27

(5 marks) (2023)

5. Internet provides every information one seeks at the click of a button. As a result children today are living in a comfort zone. According to research, this

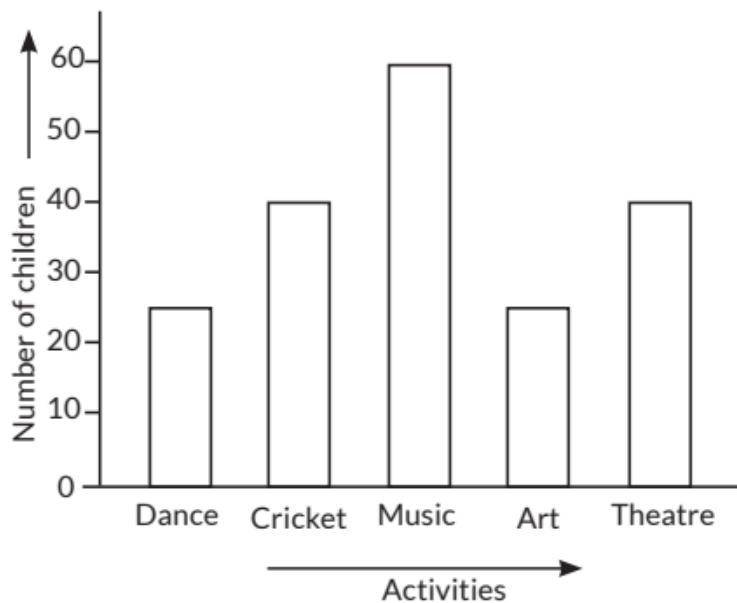
will result in long-term consequences which will affect their brain. Based on the following chart, write an analytical paragraph in not more than 120 words on activities to improve brain power:



Activities to Stimulate Brain Power

(5 marks) (Term II, 2021-22)

6. A survey was conducted in the National Capital in over twenty schools about the different activities that interest the children in the age group of 13 years to 15 years. Write a paragraph in not more than 120 words, analyzing the following information.



(5 marks) (Term II, 2021-22)

CBSE Sample Questions

1. Attempt ANY ONE from A and B given below. (5 × 1 = 5)

A. Gurmeet Kaur is an aspiring candidate for a public-funded engineering college in the suburbs. She belongs to a nearby village, has minimal technological skills and exposure, has the required cut-off percentage and is looking for a complete or partial scholarship. Write a paragraph in about 100-120 words, analysing her SWOT notes to support your stand on whether she should join/not join the college.

STRENGTH	WEAKNESS
<ul style="list-style-type: none">➤ Strong Curriculum➤ Quality faculty➤ Vibrant Activity Clubs➤ Green location➤ Close proximity to residential areas	<ul style="list-style-type: none">➤ Lack of diversity➤ Students' behavioural problems➤ No hostel facility➤ Slow repair and maintenance work➤ Underutilization of IT Services➤ Lack of targeted advertisements to out-state students
OPPORTUNITIES	THREAT
<ul style="list-style-type: none">➤ Practice based research➤ Partnership with professional organisations➤ Strong alumni➤ Acclaimed Student Exchange Programme with European countries	<ul style="list-style-type: none">➤ Lack of publicity in areas of excellence➤ Public perception towards funded colleges➤ Declining students' interest towards technical subjects➤ Low employee morale due to budget cuts

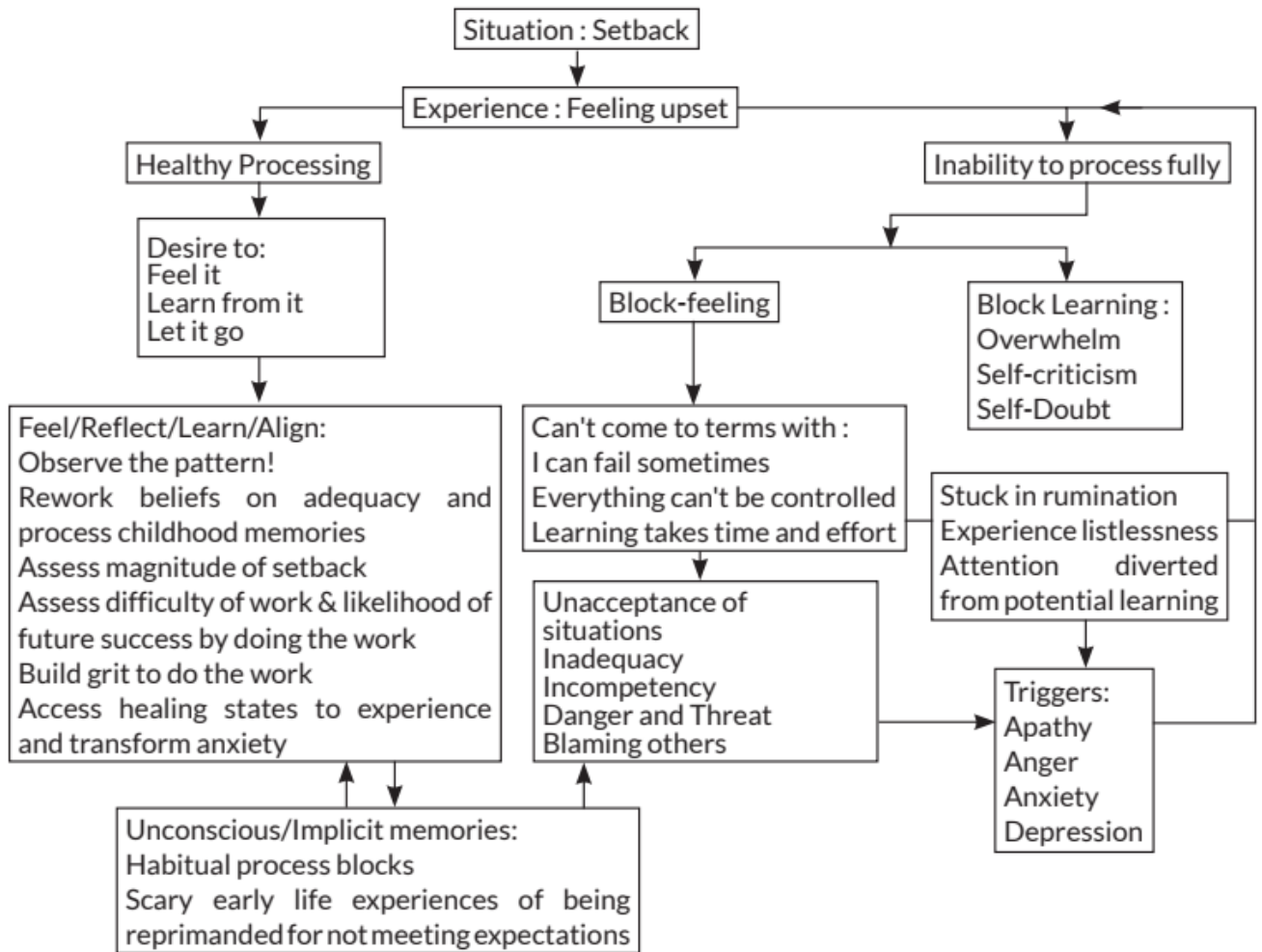
OR

B. Read the following excerpt from an online post of a website on educational practices.

Kids who appreciate how much effort, time and care goes into growing food will understand how important farmers are, and why it's important to take care of our Earth. In the world of today, gardening needs to be given more importance than sports, music and dance in all schools because it creates environmental stewards and outdoor learning laboratories that help the child and community for years to come. Write a paragraph in 100-120 words to analyse the given argument. You could think about what alternative explanations might weaken the given conclusion and include rationale/evidence that would strengthen/counter the given argument. (2022-23)

2. Study the concept chart from the self-help magazine section of a monthly publication.

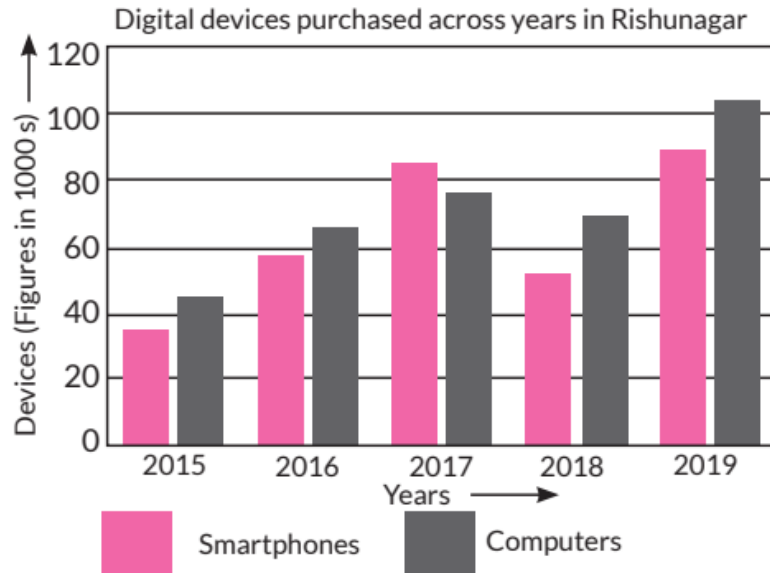




Write a paragraph in not more than 120 words, analysing the listed responses to the situation when one faces setbacks. (5 marks) (Term II, 2021-22)

3. Attempt ANY ONE of the following in 100-120 words.

(A) The chart below displays data about the number of digital devices purchased in Rishunagar across the years 2015-2019. Write a paragraph analyzing the given data.



OR

(B) Read the following excerpt from an article that appeared in the magazine section of a local daily: The ban on single-use plastic is impractical. The purpose of articles like bags and packaging is ultimately to make human life easier. Plastic articles do this well, so they shouldn't be banned. Write a paragraph to analyse the given argument. You could think about what alternative explanations might weaken the given conclusion and include rationale/evidence that would strengthen / counter the given argument. (5 marks) (2020-21)

ANSWERS

Previous Years' CBSE Board Questions

1. The data given in the table shows the changes that have taken place between 2010 to 2020 in Jind regarding women's education. Girl education and male female ratio is a highly pressing issue in the state of Haryana. However, the given data shows a steady and positive growth in women education in a prominent city of Haryana. To quote the given data it shows an increase in the number of educational institutes, girl's schools saw a rise of four more institutes in 2020 and colleges increased by eleven in 2020. Number of students has also increased substantially. In 2010 the number of



students in schools were 40000 which reached 46000 in 2020 and similarly number of colleges students increased from 16000 in 2010 and reached 28000. All these positive figures consequently increased the literacy rates which were 50% in 2010, it increased and saw a hike of 20% and reached 70% in 2020. Distance Education Centres also saw an increase in number. In 2010 there were only two centres which increased to six in 2020. All the data provided in the table can be concluded by stating that the city of Jind saw a positive boost in girl education following the motto of "Beti Bacho, Beti Padhao".

2. The given bar chart shows the data about the number of digital devices purchased in Sahibabad across the years 2016-20. The two items discussed are smartphones and computers. Both have become a necessary part of everyday life and as a matter of fact they play an important role in easing our life. In 2016 the purchase of computer was overshadowing smartphones which was less than 40000 in comparison to computers which was more than 40000 mark. The data of the year 2017 and 2019 is almost similar where computers have crossed the 60000 mark and smartphones are a slight below the mark of 60000. The year 2018 witnessed a good hike in the purchase of both the devices and for the first time the purchase of smartphones surpassed the purchase of computers. Smartphones crossed the 80000 mark. Whereas computers remained slightly below the 80000 mark. In 2020 as well the purchase of smartphone saw a good spike and reached around 90000 mark. However, the purchase of computers saw an all time high and crossed the 100000 mark. Overall, however there was constant up and down in the purchase of both the devices, the year 2020 concluded on a good note for both the devices crossing 80000 mark and witnessing an all time hike in purchase.

3. Water is precious to us as we can't survive without water. But we have found that water is being wasted everywhere by the mankind. The given pie-chart shows how water is consumed in households in a metropolitan city in India. By noticing the given data in pie-chart, we have found that 26% water is being consumed in toilets while 22% of water is being used in washing clothes. This is completely wastage of water. Water can be saved by recycle method as it is being done in Japan. 14% of water is wasted just because of leakage in pipes or in taps. People don't bother about the leakage. On the other hand, we waste 16% of water in shower. People love to have shower twice or thrice especially



in summer but they are not aware about how much water they are going to waste. 17% of water is also being wasted on faucets while 2% on bathing and others. While washing the dishes, we ourselves waste 1% of water although it can be saved by keeping a big bowl under the tap in sink. Water is necessary for the survival of each living creature on this planet, be it a small worm, plant or animals. We are in the shortage of fresh water to drink just because of excessive wastage of water in daily chores. Let's pledge not to waste a single drop of water.

4. Social media is an excellent way to connect with customers and build relationships. Millions of people use social media every day. Different age groups of people use social media for different purposes. The chart given below shows the percentage of social media users by age in India in 2020. 76% teens use the media to get news. 73% people of aging 20s use the social media to get news. The most numbers of people aging 30s use media to get news while least number of people aging 70+ use it to get news. The maximum number of teens are interested in online games. On the other hand, people aging 50s are least interested in online games while they are interested in product research whilst teens are not interested at all in it. Teens are more interested in downloads as compared to the age group of 70s. 83% of people aging group 40s are interested in product research. But the age group of 30s take interest in buying products. While the age group belong to 70s take less interest in buying products. Teens don't bother about searching people but the age group of 20s are most interested in that. Social media is addictive and can consume your time although it would help to connect with people but not physically.

5. The given pie chart provides the different activities that can help children improve their brain power. The given data shows that all these different activities, in varying degrees, can help stimulate and improve a person's brain power. Such activities are necessary in today's world as most of our knowledge are just 'internet answers. Gone are the days when we study hard to learn or write successfully. Advanced technology and the internet makes finding 'answers' easy without any 'originality' from ourselves. The graph presents how writing as well as doing puzzles, crosswords games etc. are the highest brain stimulators. Next to them is social interaction which is followed by discussing matters of current affairs. Such activities keep the brain

constantly moving, thereby allowing one's brain power to be constantly updated. In the lower percentage group comes reading newspapers, regular exercise as well as listening to music. But this doesn't mean that they are not necessary. Rather, they are also important practices that will further help us. To conclude, the graph shows that doing activities that makes the brain work instead of just getting 'solutions' from the internet, is a much better form of gaining knowledge as well as learning by oneself.

6. The given graph shows the different activities that children between the ages of 13 to 15 years from over twenty schools prefer or one interested in. This survey taken in the National Capital shows how different activities are preferred by the children. Majority of the preference falls on Music, with the children showing the most interest in it. The second most preferred activity is shared by cricket and theatre, attracting about 40 children each. While music alone stands the most interesting activity for the children, theatre and cricket also seems to be preferred somehow. The least preferred activity is shared between dance and art. These two activities do not seem to be interesting enough for the children compared to the other activities. In conclusion, despite the high rate of interest in pursuing music as an activity among the children, we can also safely say that dance and art also holds a good degree of importance or preference. Thus, music as an activity proved to be the activity that interests the children the most.

CBSE Sample Questions

1. A. In support of the decision:

The given information explains the options Gurmeet would consider while taking the right decision to get her admission in a public funded engineering college. Having a strong curriculum and being vibrant in activity clubs, she will be ensured of enhancing her educational journey. Though hostel facility is not available, she may put up in some suburbs. Otherwise she can also travel daily from her village. She has the best opportunity of practice based research and be a partner with some professional organisations. Although the college has aconventional culture, hard work, responsible behaviour and decision making would help Gurmeet to get admitted in it. Her strengths and opportunities will work in her favour. Taking this opportunity will allow her to correct the public misperception towards public-funded colleges. Against the decision: The



given information illustrates Gurmeet's predicament about getting admission in a public-funded college. Although she had a strong curriculum engaged with some activity clubs, the college lacks diversity and has issues with the students' behaviour as well. Also the fact that there is no hostel facility available will make it hard for her to attend college. Under-utilization of IT services will be another hurdle to the enhancement of Gurmeet's educational journey. If she doesn't qualify for a complete/ partial scholarship, arranging her own accommodation will increase her expenditure too. Thus, the weakness and threats exceed the strengths and opportunities. So, it is suggested that Gurmeet does not apply for admission to the said college. (5)

OR

B. Argument FOR the subject of the statement: In the world of today, gardening needs to be given more importance than sports, music and dance in all schools. While sports, music and dance contribute towards personal growth, the current times mandate attention towards an issue that is global ---nature and natural processes. With growing food wastage in many homes today and the urban young believing that vegetables are grown, harvested at the super markets, the efforts of the farmers are discredited. Gardening at school will open a world of first-hand learning experiences of sowing, watering and harvesting processes. Waiting for the saplings to grow will inculcate sensitivity, patience, empathy, gratitude and value for one's hard work. They will feel accountable for their piece of Mother Earth, resulting in making them efficient and enterprising environmental stewards. Unlike sports, music or dance, gardening goes beyond just enjoyment to create aware and responsible citizens of the future.

Argument AGAINST the subject of the statement:

Gardening, certainly, should not be given precedence over sports, music and dance in all schools. Gardening at school requires good planning with hands-on guidance and continued supervision by the teachers. Students tend to lose interest due to the slow and natural growth progress of plants as well as the investment of continuous hard work. Small targets or goals would be missing whereas the danger of destruction of their work due to rains, intrusion of grazing animals or a pest attack is like to set in a feeling of defeat. It may be noted that sports, music and dance are uplifting activities which display faster results, are enjoyable and inculcate team spirit,



collaboration and confidence. Unlike gardening, setbacks in these activities can be addressed with some sense of personal control. These activities help students express and de-stress successfully. So, maintaining their due importance in the school's co-curriculum is imperative. (5)

2. Setbacks often leave on with a feeling of disappointment and sometimes even worse. The concept chart given displays two ways to handle setbacks, for better or worse. Similarly there are two ways of processing setbacks namely healthy and unhealthy. An optimistic way of seeing a setback processes the ability to feel, reflect, learn and align. On the other hand, negative perspective of a failure can lead to listlessness, diverted attention, excessive rumination and unacceptance of failures. It is evident that experiencing a setback leads to feelings of inadequacy and incompetency along with an unwillingness to accept situations. Responding to setbacks the positive way is empowering as it leads to success. (5)

3. (A) The chart below displays data about the number of digital devices purchased in Rishunagar across the years 2015-2019 specifically in terms of sales of smartphones against the sales of computers. As we can see from the data below that the sales between smart and computers is fairly competitive from the year 2015-2017. In 2015 the people of Rishunagar purchased smartphones around the figure of 38k against the 40k plus computers. The following year the sales of the both devices is increased with about the same gap of sales, with smartphones sales still leading. In 2017 there's a clear lead in sales of smartphones over computers. The smartphone sales went upto an impressive 85k against 78k of computer sales. But the sales dipped in the year 2018 for both devices as computer sales hit only a 50k plus mark while smartphones did comparatively better with a 70k sales. It can be noted that the year 2018 had the biggest difference between sales, especially with the computer sales being less than the two previous years. In 2019 we see a good jump in the sales of both devices with smartphones leading the sales again hitting 102k sales while computer sales hit the 90k mark, overall a good year for both devices. As we can see from the given chart data regarding the sale comparison between smartphone and computers in Rishunagar. We can tell that generally over the years 2015-2019 smartphones were sold more than computers except for the year 2017. (5)

OR



(B) Hints:

3 marks for content

2 marks for expression (1 mark - grammatical accuracy, appropriate words and spellings + 1 mark - cohesion via connecting ideas, logical progression and coherence through relevance of ideas and style) (5)

ANSWERS

1. The given pie chart shows the discipline-wise average percentage of the candidates who appeared in an interview.

The given data shows that among 22,500 applicants, the highest percentage of candidates applied for the job is in accounts. The second most applied discipline is marketing, then comes the medical field which has 15% of the total candidates and the arts and HR section has almost the same number of candidates. The others section has only 16% of candidates which shows that very less number of candidates are interested to get job in others section. The pie chart shows a vast difference between the number of candidates applied for accounts and the other disciplines. It clearly shows that most of the candidates which sums up a total of 23% are interested and willing to get job in accounts section. Marketing is also preferable over other disciplines mentioned in the chart. To conclude the given chart, it clearly shows that accounts is the most preferred choice. This has helped us in understanding the candidates' choice and preference to get a job at the most designated sections which might fetch them a lucrative salary package.

2. The given graph shows a comparison between the performance shown by the boys and girls of a class in the half-yearly examinations.

The graph shows the comparison between the marks obtained in the given subjects by the boys and the girls, in which the girls have shown best performance in English with 90 marks, then they have performed well in Mathematics with 80 marks. The girls have obtained same marks in computers and Hindi around 70 marks and they performed the least in Science, obtaining only average 60 marks. In comparison to girls, boys have not performed well as the highest marks they have obtained is in computers around 70 marks, which is equal to girls. The second subject is English in which the boys obtained 80 marks, but they have performed average in Mathematics with 60 marks and below average in Hindi and Science with 40



and 30 marks respectively. To conclude the given graph, it clearly shows that girls have performed much better than boys in all the subjects.

3. The given bar graph shows the usage of skin care products by men and women over the time of three months. The products used are facewash, toner and sunscreen. The bar graph of men shows that the most used product by men is facewash. In the month of June, the facewash was used around 33 times, in July 30 times and in August 35 times. The toner was used around 27 times in the month of June, 20 times in July and around 33 times in the month of August. The sunscreen was used 29 times in the month of June, 25 times in July and 32 times in August. The bar graph of women shows that the most used product is sunscreen. In the month of June, the facewash was used 25 times, in July 22 times and in August 24 times. The toner was used 22 times in the month of June, in July 25 times and in August 27 times. The sunscreen being the most used product was used 34 times in June, 29 times in July and 35 times in August. To conclude the given information, the usage of facewash by man saw a rise in the month of August and reached its peak and usage of sunscreen by women saw its rise in the month of August too, reaching its peak of 35 times of usage.

4. The linear graph illustrates the average monthly temperatures of two countries-South Africa and Canada, and the data compares how the temperature in these countries changes throughout the year. The temperature is measured in Celsius. As the graph illustrates, the temperature is roughly 30 degree centigrade in the months of January, February and March and it is 32°C in December, which is the hottest month of the year there. At the same time, the temperature in Canada is subsequently increasing from February to July, but the temperature of Canada in January is 7 degree centigrade, January is the coldest month of the year in Canada. The temperature of South Africa remains 30°C till March and then it keeps falling till July when it is nearly 20°C, which the coolest for the country. Through the rest of year it again starts increasing till it reaches 32°C in December. To conclude, Canada seems like the cooler country than South Africa, where the temperature is warmer.

5. The given graph shows the total number of sales the two dealers have made in the given months. The given graph shows the number of masks sold by the two dealers from March to July amidst the pandemic. The data shows that dealer 1 has sold 700 masks whereas dealer 2 has sold only 500 masks which



is much less in comparison to dealer 1. It further shows that in the month of April and June dealer 1 has sold equal number of masks, whereas dealer 2 has sold equal number of masks in March and in the month of May also. In the month of May, dealer 1 has sold the lesser number of masks and in July he made it equal to the month of March, which is also equal to dealer 1. If we look at the data it clearly shows that although dealer 2 has sold the same number of masks in March and May, but he has sold the highest number in April, in June and July also he has made the average sale which shows that he has made a good sale in all the five months. To conclude the graph, it clearly shows that throughout the five months dealer 2 has made a good sale in total which has reached up to sale of 3100 masks in total, whereas dealer 1 has sold only 2500 total masks, comparatively it is quite less. Although in the beginning dealer 1 has made a good sale but he is at loss in overall sale of the given five months.

GRAMMAR

What a strong and sturdy foundation do to strengthen a building so does the knowledge of grammar to a language. The learning process of grammar makes one acquaintance with the small nuances of language. It is very important to learn grammar and its rules to effectively use a language. Grammar determines the correct use of sentence structure in spoken as well as written language. So, learning grammar and retaining that knowledge will help you in achieving mastery over a language. As said,





Grammar is what give sense to language ... sentences make words yield up their meaning. Sentences actively create sense in language. And the business of the study of sentences is grammar.



-David Crystal

Examples :

1. Tom and John went to New York to attend a seminar on how to be a successful businessman.

Noun Conjunction Verb Preposition Preposition Article Adjective

↓ ↓ ↓ ↓ ↓ ↓ ↓

↑ Noun ↑ Noun ↑ Noun ↑

Alas! They had to hurriedly return home the next day.

↑ Interjection ↑ Pronoun ↑ Adverb ↑ Verb

2. My father, who has been the most patient person in our family, recently decided to relocate to the United States. We were all shocked with the impulsive decision. But most of all, my younger brother was the

Pronoun Noun Adjective Noun Adverb Verb Preposition

↓ ↓ ↓ ↓ ↓ ↓ ↓

↑ Pronoun ↑ Verb ↑ Adverb ↑ Conjunction ↑ Noun

happiest, shouting, "Hurray! We're finally going to America."

↑ Adjective ↑ Interjection ↑ Verb ↑ Noun

3. Last week, we went to the market to buy a shirt. There, we encountered an angry man complaining to the shopkeeper about a lost item.

Noun Pronoun Verb Article Article Pronoun Article Verb

↓ ↓ ↓ ↓ ↓ ↓ ↓

↑ Article ↑ Noun ↑ Article

4. Direct Speech : He said, "My sister is going to the mall."
Indirect Speech : He said that his sister was going to the mall.

Previous Years' CBSE Board Questions

1. Fill in the blanks:

Select the correct option to fill in the blanks.

1. I appreciate even _____ help given to me.

- (a) little
- (b) much
- (c) the little
- (d) few



2. One _____ read the newspaper every day.

- (a) should
- (b) would
- (c) can
- (d) may

3. The domestic cat _____ related to the lion and the tiger.

- (a) be
- (b) is
- (c) has been
- (d) is being

4. We _____ not really change a man's mind and heart with money.

- (a) can
- (b) could
- (c) may
- (d) might

5. Economics _____ difficult for the students of grade nine.

- (a) is
- (b) are
- (c) has
- (d) were

6. If you had worked hard, you _____ have passed.

- (a) may
- (b) will
- (c) would
- (d) might

7. Fill in the blank by choosing the correct option to complete a school advisory.

Parents must _____ their children's leisure activities.

- (a) look at
- (b) look into
- (c) look away
- (d) look up

8. Select the correct option to fill in the blank for the given line on 'save the environment poster' Keep the environment clean. Do not litter. You_____ follow rules.

- (a) should
- (b) may
- (c) must
- (d) will

9. In times of trouble you can always _____ your parents for help.

- (a) turn in
- (b) turn to
- (c) turn on
- (d) turn away

10. The doctor _____ examined the patient when the family arrived.

- (a) was
- (b) had
- (c) has
- (d) have

11. The public _____ feed the animals in a zoo.

- (a) should not
- (b) ought not to
- (c) must not
- (d) need not

12. There is _____ sugar in the tin for a cup of tea.

- (a) enough
- (b) much
- (c) more
- (d) little

13. Sita is working hard these days. I think she _____ admission in a medical college.

- (a) will get
- (b) might get
- (c) would get
- (d) would be getting

14. The train is running late we _____ for one hour.
- (a) would wait
 - (b) should have to wait
 - (c) shall have to wait
 - (d) may be waitin (1 x 4 = 4 marks) (Term I, 2021-22)

Complete the following paragraph by filling in the blanks with the help of the given options:

15. After (a) a week in the cottage, he decided that he didn't really enjoy (b) in the countryside and began (c) of an excuse for (d) the cottage.

- (a) (i) spending
- (ii) have spent
- (iii) spent
- (iv) spends
- (b) (i) to living
- (ii) lived
- (iii) living
- (iv) lives
- (c) (i) to thinking
- (ii) to thought
- (iii) thought
- (iv) to think
- (d) (i) sold
- (ii) selling
- (iii) sells
- (iv) sale (4 marks)(2020)

16. Reading books (a) a good hobby. Books open (b) vast new world to us. They increase (c) knowledge and change our outlook (d) the world.

- (a) (i) has
- (ii) was
- (iii) are
- (iv) is
- (b) (i) the
- (ii) a
- (iii) an
- (iv) some

- (c) (i) his
- (ii) one's
- (iii) our
- (iv) your
- (d) (i) towards
- (ii) for
- (iii) by
- (iv) from (4 marks)(2020)

17. A great advantage (a) early rising is the good start it gives us to our day's work. An early riser has done a large amount of hard work (b) other men have got out of their beds. In the early morning, the mind is fresh and there (c) few noises or other distractions so that the work done (d) that time is generally well done.

- (a) (i) and
- (ii) of
- (iii) but
- (iv) from
- (b) (i) at
- (ii) or
- (iii) upon
- (iv) before
- (c) (i) are
- (ii) is
- (iii) will
- (iv) was
- (d) (i) at
- (ii) for
- (iii) from
- (iv) on (4 marks)(2020)

18. Complete the paragraph given below by filling in the blanks with the help of options that follow: (Attempt any four) (1 x 4 = 4 marks) (2019 C)
Sabarimala is situated (a) Western Ghats and is named after Sabari, the tribal woman (b) in the Ramayana, (c) attained salvation after (d) meeting (e) Ram.

- (a) (i) on
- (ii) at



- (iii) in
- (iv) over
- (b) (i) mention
- (ii) mentioned
- (iii) mentioning
- (iv) mentions
- (c) (i) who
- (ii) whose
- (iii) whom
- (iv) which
- (d) (i) his
- (ii) her
- (iii) their
- (iv) your
- (e) (i) to
- (ii) with
- (iii) about
- (iv) for

19. Birds and animals live in the lap__ (a)__ nature and can predict the likely changes accurately. Swallows usually fly high (b) the sky. But during a storm, they come down (c) fly close to the ground. If they fly low you (d) be sure of strong winds. Even a toad can be (e) reliable weatherman.

- (a) (i) in
- (ii) of
- (iii) on
- (iv) for
- (b) (i) in
- (ii) of
- (iii) on
- (iv) to
- (c) (i) nor
- (ii) or
- (iii) but
- (iv) and
- (d) (i) would
- (ii) should

(iii) might

(iv) could

(e) (i) a

(ii) an

(iii) the

(iv) some

(4 marks) (Delhi 2019)

20. 1. He would (a) beg than steal.

2. I have not met him (b) he has left school.

3. He was (c) sad yesterday.

4. The earth (d) around the sun.

5. He usually (e) breakfast before he goes to school.

(a) (i) not

(ii) rather

(iii) no longer

(iv) nor

(b) (i) as

(ii) for

(iii) when

(iv) since

(c) (i) very

(ii) to

(iii) more

(iv) fairly

(d) (i) moved

(ii) has moved

(iii) is moved

(iv) moves

(e) (i) is eating

(ii) has eaten

(iii) eats

(iv) ate

21. The modern student (a) the importance (b) physical exercise. He spends one to two hours in open air (c) he takes part in different sports. However, care should (d) not to overstrain (e) body. (4 marks) (AI 2019)

- (a) (i) understood
- (ii) understand
- (iii) have understand
- (iv) understands
- (b) (i) of
- (ii) by
- (iii) from
- (iv) with
- (c) (i) how
- (ii) which
- (iii) where
- (iv) why
- (d) (i) be taken
- (ii) took
- (iii) takes
- (iv) has taken
- (e) (i) a
- (ii) an
- (iii) the
- (iv) some (4 marks) (2018)

22. In 1905, Albert Einstein worked as a technical expert (a) the local patent office. During this time, he published four of his (b) important papers on the history of science. It proved to be a major step (c) progress in the field of science.

- (a) (i) in
- (ii) on
- (iii) at
- (iv) from
- (b) (i) much
- (ii) many
- (iii) most
- (iv) more
- (c) (i) to
- (ii) towards
- (iii) in
- (iv) into (3 marks) (Board Term I, 2017)

23. In urban India, the steadily bulging wallet has given (a) to a certain kind of lifestyle that comes with several statutory health warnings. Hunting for food is no longer a strenuous activity-the restaurants that (b) mushroomed in the cities (c) a rich fare any time of the day or night.

(a) (i) risen

(ii) rise

(iii) rose

(iv) arose

(b) (i) has

(ii) had

(iii) having

(iv) have

(c) (i) offered

(ii) offer

(iii) offers

(iv) offering (Board Term 1, 2017)

24. I met a smart young person (a) wanted a 'selfie' (b) me. So we (c) on top of a boundary wall.

(a) (i) which

(ii) who

(iii) whose

(iv) whom

(b) (i) with

(ii) on

(iii) for

(iv) to

(c) (i) sit

(ii) sits

(iii) sat

(iv) sitting (3 marks) (Delhi 2017)

25. Everyone is not in a position to (a) the family and start living in a (b) room on the banks (c) the Ganga.

(a) (i) leave

(ii) leaves

(iii) left

- (iv) leaving
- (b) (i) small
- (ii) smaller
- (iii) smallest
- (iv) little
- (c) (i) on
- (ii) in
- (iii) of
- (iv) off (3 marks) (Delhi 2017)

26. Most men would have (a) mad after one or two years (b) loneliness. But he learnt to adjust to (c) conditions.

- (a) (i) go
- (ii) goes
- (iii) went
- (iv) gone
- (b) (i) of
- (ii) in
- (iii) into
- (iv) on
- (c) (i) a
- (ii) an
- (iii) the
- (iv) some (3 marks) (Delhi 2017)

27. Very few people (a) loneliness. It seems to me that most people (b) scared of (c) left on their own.

- (a) (i) enjoy
- (ii) enjoys
- (iii) enjoyed
- (iv) enjoying
- (b) (i) is
- (ii) am
- (iii) are
- (iv) was
- (c) (i) be
- (ii) being

- (iii) been
- (iv) having (3 marks) (AI 2017)

28. Last year I visited the same spot even if I was not (a) a cycle. I saw that many buildings (b) been built on (c) banks of the Ganga.

- (a) (i) ride
- (ii) rides
- (iii) rode
- (iv) riding
- (b) (i) has
- (ii) have
- (iii) had
- (iv) having
- (c) (i) a
- (ii) an
- (iii) the
- (iv) some (3 marks) (AI 2017)

29. A young person (a) a picture (b) both of us with 'selfie'. I could (c) say 'no'.

- (a) (i) want
- (ii) wants
- (iii) wanted
- (iv) wanting
- (b) (i) on
- (ii) of
- (iii) in
- (iv) for
- (c) (i) hard
- (ii) harder
- (iii) hardest
- (iv) hardly (3 marks) (AI 2017)

30. The picture that (a) out of the camera was (b) disappointing. In it, neither I was there (c) was she.

- (a) (i) come
- (ii) comes
- (iii) came
- (iv) coming
- (b) (i) very

- (ii) more
- (iii) less
- (iv) little
- (c) (i) or
- (ii) either
- (iii) nor
- (iv) not (3 marks) (Foreign 2017)

31. Sir Leon said that, in future, computers would be (a) which would be (b) enough to be carried (c) pockets.

- (a) (i) make
- (ii) makes
- (iii) made
- (iv) making
- (b) (i) small
- (ii) little
- (iii) less
- (iv) smaller
- (c) (i) on
- (ii) at
- (iii) in
- (iv) for (3 marks) (Delhi 2017 C)

32. He was (a) at the news (b) the success of a poor candidate (c) got the highest number of votes in Bihar election.

- (a) (i) surprising
- (ii) surprise
- (iii) surprised
- (iv) having surprised
- (b) (i) of
- (ii) for
- (iii) to
- (iv) by
- (c) (i) which
- (ii) whose
- (iii) whom
- (iv) who (3 marks) (Delhi 2016)

33. The Vichitra Veena as (a) name suggests (b) a rare instrument and there are not (c) artists who can play this instrument.

- (a) (i) a
- (ii) an
- (iii) the
- (iv) some
- (b) (i) is
- (ii) am
- (iii) are
- (iv) have been
- (c) (i) much
- (ii) many
- (iii) more
- (iv) most (3 marks) (Delhi 2016)

34. Kanishka, the ruler of the Kushanas embraced Buddhism. He (a) invited to a Buddhist meeting (b) Kashmir during his reign. It was during his time that Buddhism (c) to Sri Lanka, Myanmar and Java.

- (a) (i) is
- (ii) was
- (iii) had
- (iv) has
- (b) (i) at
- (ii) of
- (iii) in
- (iv) on
- (c) (i) spread
- (ii) spreads
- (iii) spreading
- (iv) is spread (3 marks) (Delhi 2016)

35. Kingfisher is (a) beautiful bird with attractive colours. It (b) found near lakes, river, canals (c) ponds.

- (a) (i) a
- (ii) an
- (iii) the
- (iv) such a

- (b) (i) are
- (ii) am
- (iii) is
- (iv) has
- (c) (i) and
- (ii) but
- (iii) so
- (iv) or (3 marks) (AI 2016)

36. Recent heavy rains lashed Chennai city, throwing normal life out of gear. The city (a) severe water logging and people wading through knee-deep water. Many volunteers in their respective areas (b) out the relief activities. In Annai Satya Nagar food packets (c) distributed to the victims.

- (a) (i) seen
- (ii) saw
- (iii) see
- (iv) sees
- (b) (i) carry
- (ii) carrying
- (iii) carried
- (iv) had carried
- (c) (i) were
- (ii) was
- (iii) did
- (iv) have (3 marks) (AI 2016)

37. Most Indian schools fail to ensure their students adequate playtime and fitness regime. Two out of every five school going children (a) have a healthy body mass index (BMI) and 50% of children (b) adequate lower body strength. Some schools (c) found to offer three or more physical education periods per week.

- (a) (i) does
- (ii) does not
- (iii) don't
- (iv) do
- (b) (i) lack
- (ii) lacked

- (iii) have lacked
- (iv) had lacked
- (c) (i) was
- (ii) are
- (iii) is
- (iv) have (3 marks) (AI 2016)

38. (a) agricultural scientists have begun to realise that chemical pesticides are not necessary. The tragedy is (b) this recognition has come much late. Pesticides have already (c) our lands.

- (a) (i) Few
- (ii) Any
- (iii) Many
- (iv) The few
- (b) (i) that
- (ii) this
- (iii) these
- (iv) those
- (c) (i) poisoned
- (ii) poisoning
- (iii) poisons
- (iv) poison (3 marks) (Foreign 2016)

39. Today a good (a) varieties of tea and tea brands are available in the market. Green tea is popular (b) China and the far East. In Japan, the tea ceremony is a traditional way of greeting guests, (c) is a social occasion.

- (a) (i) very
- (ii) many
- (iii) much
- (iv) more
- (b) (i) on
- (ii) at
- (iii) in
- (iv) for
- (c) (i) and
- (ii) it

- (iii) both
- (iv) this (3 marks) (Delhi 2015)

40. We are living in a world (a) every girl wants to be a diva and every boy (b) to be called a dude. Today your social acceptance is measured by your friends' list (c) a social networking site.

- (a) (i) by
- (ii) that
- (iii) where
- (iv) the
- (b) (i) desire
- (ii) desires
- (iii) desiring
- (iv) desired
- (c) (i) in
- (ii) on
- (iii) at
- (iv) for (3 marks) (Delhi 2015)

41. There are birds and animals that feed (a) dead or injured animals and plants. The moment they get nature's warning signal-odour-they quickly (b) to the scene. They break down the organic material into smaller pieces, (c) are then broken down into chemical parts.

- (a) (i) on
- (ii) from
- (iii) among
- (iv) at
- (b) (i) comes
- (ii) came
- (iii) come
- (iv) coming
- (c) (i) who
- (ii) whom
- (iii) which
- (iv) what (3 marks) (Delhi 2015)

42. There are ways and ways (a) tackling a problem. But governments all over the world (b) only one system (c) is: the carrot-and-stick one.

- (a) (i) in
- (ii) of
- (iii) from
- (iv) on
- (b) (i) prefer
- (ii) prefers
- (iii) preferred
- (iv) preferring
- (c) (i) who
- (ii) which
- (iii) what
- (iv) whose (3 marks) (AI 2015)

43. Kalari is a traditional art practised (a) Kerala. Though claims of its heavenly origin (b) disputable, foreign travellers have mentioned Kalari being practised in Kerala in as early as the 13th century, (c) makes it the oldest martial art to be in existence.

- (a) (i) at
- (ii) from
- (iii) into
- (iv) in
- (b) (i) is
- (ii) being
- (iii) are
- (iv) have
- (c) (i) who
- (ii) which
- (iii) this
- (iv) it (3 marks) (AI 2015)

44. The reason for Kalari being_(a) than a mere martial art can be attributed to the fact that Brahmins practised it. Their influence_(b) Kalari impart an all-round training (c) the mind and body of the student to make him a complete man.

- (a) (i) many
- (ii) much
- (iv) most

- (iii) more
- (b) (i) have made
- (ii) is making
- (iii) will make
- (iv) has made
- (c) (i) in
- (ii) to
- (iii) for
- (iv) on (3 marks) (AI 2015)

45. Air is the most essential need of man. In (a) absence of air man cannot live more than (b) minutes. The tragedy (c) the present age is that, of all the environmental factors, air is the most affected.

- (a) (i) a
- (ii) the
- (iii) this
- (iv) his
- (b) (i) some
- (ii) the few
- (iii) a few
- (iv) few
- (c) (i) of
- (ii) for
- (iii) from
- (iv) in (3 marks) (Foreign 2015)

46. I have been (a) to learn English for the last three years. But, I haven't (b) yet. My teacher is very patient with me and he (c) me every time I fail.

- (a) (i) tried
- (ii) try
- (iii) tries
- (iv) trying
- (b) (i) succeeded
- (ii) succeed
- (iii) succeeds
- (iv) succeeding
- (c) (i) encouraging

- (ii) encourage
- (iii) encourages
- (iv) encouraged (3 marks) (Delhi 2014)

47. I am (a) to go to a hill station this time. Last year, I (b) to Kanyakumari. My friends (c) already left for their holiday destinations.

- (a) (i) plan
- (ii) planning
- (iii) planned
- (iv) plans
- (b) (i) gone
- (ii) going
- (iii) goes
- (iv) went
- (c) (i) have
- (ii) will
- (iii) had
- (iv) has (3 marks) (Delhi 2014)

48. The annual function (a) on 14 October, 2013. The programme (b) with the lighting of the ceremonial lamp. The Principal (c) all the guests.

- (a) (i) is being organized
- (ii) organized
- (iii) was organized
- (iv) will organize
- (b) (i) begins
- (ii) began
- (iii) is beginning
- (iv) has begun
- (c) (i) is welcoming
- (ii) welcomes
- (iii) has welcomed
- (iv) welcomed (3 marks) (AI 2014)

49. Last year, a group of tourists (a) to India and they decided to (b) Goa. At Calangute they were swept off their feet by the beauty (c) the beach.

- (a) (i) had come
- (ii) came

- (iii) have come
- (iv) are coming
- (b) (i) visit
- (ii) visited
- (iii) visiting
- (iv) visits
- (c) (i) on
- (ii) in
- (iii) about
- (iv) of (3 marks) (Foreign 2014)

2. Error-Correction

1. Select the option that identifies the error and supplies the correction for the following line: (1 mark) (2023)

I can't never forget my childhood friend Bella.

Option No.	Error	Correction
(a)	can't	can
(b)	forget	forgotten
(c)	my	mine
(d)	friend	friends

2. Identify the error in the given sentence and supply the correction: (1 mark) (2023)

Playing outdoor games have benefits over being indoors. Use the given format for your response.

Error	Correction

3. Select the option that identifies the error and supplies the correction for the following line. (1 mark) (2023)

The sounds of laughter was echoing in the corridor.

Option No.	Error	Correction
(a)	sounds	sound
(b)	laughter	laughing
(c)	was	were
(d)	in	of

4. Identify the error in the given sentence and supply the correction. (1 mark) (2023)

The children were exciting when they saw the leopard. Use the given format for your response.

Error	Correction

5. Identify the error in the statement given below and supply the correction. Use the given format for your response. (1 mark) (2023)

Water was vital to human health and fitness.

Error	Correction

6. The following paragraph has not been edited. There is one error in each line. Identify the error and write its correction against the correct blank number. Remember to underline the correction. The first one has been done for you.

	Error	Correction
She reminds us that it are	(e.g.) are	is
important to visiting	(a) _____	_____
museums in		
our country to	(b) _____	_____
experience a impact		
that a work of art leaves	(c) _____	_____
in our senses.		

(3 marks) (2022)

7. The following paragraph has not been edited. There is one error in each line. Identify the error and write its correction against the correct blank number. Remember to underline the correction. The first one has been done for you. (3 marks) (Term II, 2021-22)

	Error	Correction
While the worst for covid-19 in India	(e.g.) for	of
seems to be over, one may remain	(a) _____	_____
vigilant and response quickly to	(b) _____	_____
any future spike of cases.	(c) _____	_____

8. The following paragraph has an error in each line with a blank. Write the correct and the incorrect word in the blanks provided. The first one has been done for you. (3 marks) (Term II, 2021-22)

	Incorrect	Correct
A first Indian woman physician	(e.g.) (a) A	The
Anandibai Joshi graduated at 1886.	(b) _____	_____
About 125 years later, Indian women had start to outnumber men in	(c) _____	_____
admissions of medical colleges.	(d) _____	_____

9. The paragraphs have not been edited. There is an error in each line. Write the error along with its correction in the space provided.

	Error	Correction
Today the girls have broke the	(a) _____	_____
five-foot barrier and on some	(b) _____	_____
cases is a half foot taller	(c) _____	_____
then their grandmothers.	(d) _____	_____

(4 marks) (2020)

10.

	Error	Correction
Spending time for their kids brings	(a) _____	_____
immediate as well as long-last	(b) _____	_____
gain for a parents. According to a	(c) _____	_____
Research, children with concerned	(d) _____	_____
parents are more efficient.		

(4 marks) (2020)

11.

	Error	Correction
The city police have decide	(a) _____	_____
to taking stern action against	(b) _____	_____
drivers which attempt to	(c) _____	_____
overtake in the left	(d) _____	_____
side on city roads.		

(4 marks) (2020)

12. The following paragraph has not been edited. There is one error in each line against which a blank has been given. Write the error and the correction in your answer book against the correct blank number. (2020 C) (1×4= 4)

	Error	Correction
	e.g. in	of.
Airports have become an important	(a) _____	_____
part of big city now. Small planes	(b) _____	_____
are being use by some people to	(c) _____	_____
travelling from one city to another.	(d) _____	_____

13.

	Error	Correction
The pleasure in being outdoors	e.g. in	of.
is fundamental for human	(i) _____	_____
happiness. There are so much	(ii) _____	_____
to learn and it is an constant	(iii) _____	_____
source of delight to know more on the	(iv) _____	_____
flora and fauna around. One discover	(v) _____	_____
how exciting the world is.		

(4 marks) (Delhi 2019)

14.

	Error	Correction
Countries near on equator are	e.g. on	of
much warmer then countries	(i) _____	_____
farthest to the north and south	(ii) _____	_____
as all knows that Kerala is	(iii) _____	_____
warm than Punjab	(iv) _____	_____
on winter.	(v) _____	_____

(4 marks) (AI 2019)

15.

	Error	Correction
In the prisoner's room a candle is	e.g. is	was
burning dimly. A prisoner himself	(a)
sat by the table. Only him back,	(b)
the hair by his head, and his	(c)
hands are visible from outside	(d)
through any window.	(e)

(4 marks) (2018)

16.

	Error	Correction
On the way back, one of his men fall into	e.g. fall	fell
a coma. Soon, a blizzard hit them. Scott is	(a)
left with none other alternative but to pitch his	(b)
tent and waiting for the blizzard to pass.	(c)
Unfortunately the blizzard grown fiercer.	(d)

(4 marks) (Board Term I, 2017)

17.

	Error	Correction
A saint walks the streets of Kolkata.	e.g. walks	walked
It can happen only at India. It	(a)
is time that us realised our	(b)
strength. We are greater people. We	(c)
have so much religious leaders.	(d)

(4 marks) (Delhi 2017)

18.

	Error	Correction
We, there in India have so many	e.g. there	here
religions, we ate so many different	(a)
foods, we wear so much different	(b)
kinds of dresses. Still we are much	(c)
united than any other country on the world.	(d)

(4 marks) (Delhi 2017)

19.

	Error	Correction
We should been proud of ourselves.	e.g. been	be
Each one of us have good qualities.	(a)
We can make it better. In this	(b)
way we can hoped to succeed in	(c)
life. And that gives me a great joy.	(d)

(4 marks) (Delhi 2017)

20.

	Error Correction
I met her by chance then I	e.g. then when
went to getting some medicine	(a)
which Sister Amy use to give.	(b)
It was amazing for meet Mother.	(c)
I start loving just her presence.	(d)

(4 marks) (AI 2017)

21.

	Error Correction
Being with her give one a	e.g. give gave
new kind on energy. When she	(a)
put his hand on your head	(b)
to blessed you or you touched	(c)
her you can feel her love.	(d)

(4 marks) (AI 2017)

22.

	Error Correction
My meetings of Mother had always	e.g. of with
been a finer experience. I	(a)
would go to him whenever I was	(b)
sad, happy and angry. Sometimes	(c)
I would told her what somebody had said to me.	(d)

(4 marks) (AI 2017)

23.

	Error Correction
She said that whenever I go	e.g. go went
to parties, if there was any	(a)
leftover food I should pick	(b)
it up and bring it on the poor	(c)
people. It was one of a most	(d)
difficult things to do.	

(4 marks) (Foreign 2017)

24.

	Error Correction
It is well know that in winter	e.g. know known
birds fly in the sunny South,	(a)
or in spring, they fly back	(b)
North to their breed grounds	(c)
they had leave behind.	(d)

(4 marks) (Delhi 2017 C)

25.

	Error Correction
Research is an detailed study	e.g. an a
of a	
subject undertaking on a	(a)
systematic	
basis in order to increase a	(b)
stock of	
knowledge, including	(c)
knowledge for man,	
culture and society, that the	(d)
use of this stock	
of knowledge to devise	
new applications.	

(4 marks) (Delhi 2016)



26.

	Error Correction
Most trees has a single woody stem called	e.g. has have
a trunk who supports a mass of branches	(a)
carrying leaves. Trees clean an air	(b)
to removing tiny airborne particles. The	(c)
leaves of trees give in oxygen.	(d)

(4 marks) (Delhi 2015)

27.

	Error Correction
Tourism is one in the biggest businesses	e.g. in of
in the world generating on least	(a)
288 million jobs. It is vital for an	(b)
economies of much countries. But	(c)
it is a major contributor on climate change.	(d)

(4 marks) (Delhi 2015)

28.

	Error Correction
Health precedes action. There are an	e.g. are is
undisputed connection among being	(a)
fit and being our best. A simple rules	(b)
of 'five' helps make exercising a most	(c)
enjoyable activity. Wake up in 5 a.m., do	(d)
five stretches and five yoga asanas.	

(4 marks) (Delhi 2015)

29.

	Error Correction
Summer camps develop a child confidence.	e.g. child child's
They also encourages children	(a)
to do things by their own.	(b)
The camps is beneficial to	(c)
aggressive children as we promote mutual understanding.	(d)

30.

	Error Correction
All men and woman can do	e.g. woman women
such work which is useful for the	(a)
society. If a man do not do this, he	(b)
is selfish. Such a man is the burden	(c)
of the society and the family.	(d)

(4 marks) (AI 2015)

31.

	Error Correction
The implication of a sharp rise of temperatures	e.g. of in
is very damaging, according to environmentalists.	(a)
Everybody will suffer by one way or the other,	(b)
temperatures will rise, there will been increased	(c)
risk in floods and landslides.	(d)

(4 marks) (AI 2015)

32.

	Error Correction
The accident had occurred in midnight,	e.g. in at
while Sudha and his mother were on their	(a)
way to Chennai from a pilgrimage-centre	(b)
of Vayalur. Their bus collide	(c)
head-on to another bus.	(d)

(4 marks) (Foreign 2015)

33.

	Error Correction
Boys who have never fight each other in the class is today	e.g. fight fought
bitterly annoyed or fearful.	(a)
Even during a Holi festival	(b)
the school has been peaceful.	(c)
	(d)

(4 marks) (Delhi 2014)

34.

	Error Correction
People of diverse faiths they live together do no spontaneously turn	e.g. they who
against each other. There is	(a)
three requisites for communal violent to occur.	(b)
	(c)

(3 marks) (Delhi 2014)

35.

	Error Correction
Sachin Tendulkar is not have thought	e.g. is may
much about the Ministry in Sports.	(a)
M.C.A. has plans for rope him in	(b)
as a member of his governing council.	(c)

(3 marks) (AI 2014)

36.

	Error Correction
If you are feeling depressed any chocolate	e.g. any a
can be a real tonic who cheers you up	(a)
instantly. Unfortunately an effect is	(b)
temporary and soon he feel down again.	(c)

(3 marks) (Foreign 2014)

3. Dialogue

1. Read the conversation between Meera and her father. (1 mark) (2023)
Complete the sentence by reporting the reply correctly.

Meera: What did you buy?

Father: I bought a heater.

Meera asked her father what he had bought. The father replied that he _____

2. Report the dialogue between Rashid and his father, by completing the sentence. (1 mark) (2023)

Father: How are you getting on with your studies?

Rashid Fine. I have got a certificate of improvement from the school.

Father asked Rashid how he was getting on with his studies Rashid replied that, _____

3. Raman shared some information with Seema. Report (1 mark) (2023)
Seema's question. Can you solve the sum?

4. Read the conversation between the Chief Guest and the student. (1 mark) (2023)

Complete the sentence by reporting the reply correctly. Chief Guest: Who inspired you to learn classical dance?

Student: I was inspired by my Grandfather who was a renowned dancer.

The Chief Guest asked the student who had inspired the student to learn classical dance. The student replied _____

5. Report the dialogue between the receptionist and the customer by completing the sentence. (1 mark) (2023)

Receptionist: When would you like to check out into the hotel.

Customer: I will send you an email and give the details.

In response to the question regarding when he would like to move in, the customer replied _____

6. Select the correct option to complete the narration of the dialogue between a passerby and a farmer. (1 mark) (2023)

Passerby: Can you tell me the way to Rampur?

Farmer: Drive for four kms and then turn right. The passerby asked the farmer if he could tell him the way to Rampur. The farmer replied that _____

- (a) he may drive for four kms and then turn right
- (b) he should drive for four kms and then turn right
- (c) he might drive for four kms and then turn right
- (d) he had to drive for four kms and then turn right

7. Samiksha shared some information with Sameer regarding the annual blood donation camp. Report Sameer's question: (1 mark) (2023)

How did you feel when you were donating blood?

8. Read the conversation below and complete the passage that follows:

Sanjay : I am surprised to see you here in London.
When did you come ?
Vijay : I came here yesterday. I have been offered
a job here.

Sanjay told Vijay that (a). _____ and asked when he had come.
Vijay replied that he had come the previous day and added that (b) _____
(2 × 1 = 2) (2022)

9. Read the conversation below and complete the passage that follows: (2 × 1 = 2)

Rahul : It is difficult to fight against peer pressure. Youth easily gets influenced by the lifestyle of its peers.

Radhika : Peer pressure has its benefits as well. Our peers also motivate and inspire us to do better and work hard. Rahul said that it was difficult to fight against peer pressure as (a) _____ Radhika replied that peer pressure had its benefits as well it (b), _____ (Term II, 2021-22)

10. Read the conversation and complete the passage that follows: (2 × 1 = 2)

Ritika : Can I borrow your Math book for a couple of days?

Mohit : Yes certainly, I have already studied for the test tomorrow.

Ritika asked Mohit (1) _____ for a couple of days. Mohit agreed and said that (2) (Term II, 2021-22)

Complete the dialogue given below by filling in the blanks with the help of options that follow:

11. Shivani : When did you arrive in Delhi, Mr. Shiv?

Shiv: I (a) _____ yesterday.

Shivani : Did you (b) _____ on the way?

Shiv: Nothing much, but someone (c) _____ my bag while I was sleeping in the train.

Shivani : It is a very sad news.

- (a) (i) arrived
- (ii) have arrived
- (iii) was arrived
- (iv) had arrived

- (b) (i) had any difficulty
- (ii) have a difficulty
- (iii) have any difficulty
- (iv) had a difficulty
- (c) (i) ran away with
- (ii) runs away with
- (iii) has run away with
- (iv) had run away (3 marks) (Delhi 2014)

12. Tourist: I would like to know about the tours your company offers.

Travel agent: Sir, could you tell me which (a)_____?

Tourist : Bangalore and Mysore.

Travel agent: Please go through this brochure and see what you like.

Tourist: Thank you. (He goes through the brochure). (b)_____ Travel agent:

Rupees eight thousand, sir.

Tourist : (c)_____ the travel expenses also?

Travel agent: Yes, sir. It includes all expenses.

- (a) (i) places you are liking to visit
- (ii) places you would like to visit
- (iii) places you are to visit
- (iv) places you are visiting
- (b) (i) Tell me the cost of the trip
- (ii) Cost please
- (iii) What would be the cost of the trip?
- (iv) What is the cost of the trip?
- (c) (i) Does it include
- (ii) Will it include
- (iii) Did it include
- (iv) Has it included (3 marks) (Delhi 2014)

13. Ram: (a) _____ me your English Reader?

Sita: I am sorry. I (b). _____ my English homework.

Ram: Okay. I (c). _____ Ankit.

- (a) (i) May you lend
- (ii) Could you lend
- (iii) Can you borrow
- (iv) Are you lending

- (b) (i) have yet to complete
- (ii) will yet complete
- (iii) shall have completed
- (iv) am yet completing
- (c) (i) shall ask
- (ii) would asked
- (iii) have been asked
- (iv) had asked (3 marks) (A/ 2014)

14. Ishant Papa, do you know Kapoor uncle (a)_____ yesterday?

Papa: Oh! Very sad. What happened?

Ishant : (b) _____ when a speeding car hit him and sped away

.Papa: This is really bad. Where is he now?

Ishant: He was admitted to Sewak Sabha Hospital and (c)_____ now.

- (a) (i) he met with an accident
- (ii) meets with an accident
- (iii) met with an accident
- (iv) is met with an accident
- (b) (i) He is crossing the road
- (ii) He has crossed the road
- (iii) He was crossing the road
- (iv) He had been crossing
- (c) (i) was recovering
- (ii) is recovering
- (iii) has recovered
- (iv) was recovered (3 marks) (Foreign 2014)

4. Do as Directed

1. Fill in the blank by using the correct form of the word in the brackets: (1 mark) (2023)

Last week it _____ (rain) heavily and my house was flooded with water.

2. Fill in the blank by using the correct form of the word in the bracket. (1 mark) (2023)

The students with the help of their teacher _____ (create) a beautiful poster.

3. Which option correctly changes the following to reported speech?
(1 mark) (Term 1, 2021-22)

Ram said, "Sita, what do you want?"

- (a) Ram told Sita what she want.
- (b) Ram asked Sita what she wanted.
- (c) Ram asked Sita what did she want.
- (d) Ram asked Sita what did she want?

4. Which option correctly changes the following to reported speech? (1 mark)
(Term I, 2021-22)

Raman said to me, "I shall go for a walk."

- (a) Raman told me that I had gone for a walk.
- (b) Raman told me that he would go for a walk.
- (c) Raman told me that he should go for a walk.
- (d) Raman asked me that he will go for a walk.

5. (a) He is so honest that he will not accept a bribe. (Rewrite the sentence using 'too' without changing the meaning)

(b) She did not sing a song. (Change the voice)

(c) I finished the work. I went home. (Combine the sentences into one sentence beginning with 'Having'.) (3 marks) (Delhi 2014)

6. (a) He is too active to sit idle. (Remove 'too' without changing the meaning)

(b) Did she learn her lesson? (Change the voice)

(c) He got ready. He went to school. (Combine the sentences into one sentence beginning with 'Having') (3 marks) (Delhi 2014)

7. (a) They found the gold. They began to quarrel. (Combine the sentence into a single sentence beginning with 'Having')

(b) He wrote a letter to his friend. (Change the voice)

(c) He was too weak to run. (Remove 'too' without changing the meaning) (3 marks) (AI 2014)

(a) Why is he painting those houses? (Change the voice)

(b) I heard the noise. I trembled with fear. (Combine the sentences into a single sentence beginning with 'On hearing')

(c) He is too obstinate to obey others. (Remove 'too' without changing the meaning of the sentence) (3 marks) (Foreign 2014)

CBSE Sample Questions

1. Attempt ANY TEN of the following questions. (1 x 10 = 10) (2022-23)

(i) Fill in the blank by choosing the correct option to complete an online update. The climate control comment by an activist, _____ on social media yesterday.

- (a) blow up
- (c) is blown
- (b) blew up
- (d) will be blown

(ii) Read the conversation between a doctor and his patient. Complete the sentence by reporting the patient's reply correctly.

Doctor: Do you feel down from time-to-time Mr. Gopalan?

Patient: Yes, I do not stay in a good mood. The doctor, while trying to figure out his patient's ailment, asked about his well-being, to which, the patient affirmed _____

(iii) Select the correct option to fill in the blank for the given line, from a health magazine. The advertisement read, 'If you smoke, statistically your story _____ end 15% before it should.'

- (a) must
- (b) should
- (c) will
- (d) ought to

(iv) Select the option that identifies the error and supplies the correction for the following line, from a news report: Last week a child was not allowed to board the plane at Ranchi airport.

Option	Error	Correction
A.	child	children
B.	last	previous
C.	the	a
D.	at	in

(v) Complete the given narrative, by filling in the blank with the correct option:

As I was standing on the dock, looking out at the lake for the last time, a feeling of emptiness. _____ over me like darkness.

- (a) will wash
- (b) had washed
- (c) will have washed
- (d) washed

(vi) Fill in the blank by using the correct form of the word in the bracket, for the given portion of a letter:

Subject: Request for Approval

Dear Sir

This is to respectfully submit that I _____ (seek) approval for organising a tree plantation drive to be undertaken by the club.

(vii) Report the dialogue between a grandson and his grandfather, by completing the sentence:

Grandson: Grandpa, who are your superheroes?

Grandpa : Anyone who shows kindness and compassion to others.

In response to the question about his superheroes, grandfather says that

(viii) Identify the error in the given sentence, from a school magazine report and supply the correction. In order to balancing the sentiments of the Eagles and the Hawks, the Student Council suggested a rematch between the teams. Use the given format for your response.

Error	Correction

(ix) Sunil shared some information, with Tariq, about a holiday at sea. Report Tariq's question. Did you enjoy travelling by sea?

(x) Fill in the blank by choosing the correct option, to complete the slogan by the Ministry for Child Welfare.

_____ WE AFFORD TO NEGLECT CHILDREN? THINK TWICE!!

- (a) WILL
- (b) MAY
- (c) NEED

(d) CAN

(xi) Select the correct option to complete the narration of the dialogue between Latha and her father.

Father: Why ask so many questions, Latha?

Latha : I believe that if you don't know the answer, keep asking till you do!

Father asked Latha the reason for the many questions she was asking. Latha exclaimed good- humouredly that in event of not knowing the answer one should _____

- (a) keep asking till one does.
- (b) kept asking till one does.
- (c) keep asking till one do.
- (d) kept on to ask till one do.

(xii) Identify the error on a shop's hoarding and supply the correction, for the following sales offer:

Gumnaam & Daughters Pvt. Ltd.	Bindapur, Jharkhand
Massive discount for all senior citizen vaccinated with the precautionary dose.	

Use the given format for your response.

Error	Correction

2. The following paragraph has not been edited. There is an error in each line. Identify the error and write its correction against the correct blank number. Remember to underline the correction. The first has been done for you. (Term II, 2021-22) (1 × 3 = 3)

	Error	Correction
Have you ever learn from a mistake you have made?	<i>e.g.</i> , learn	learnt
Many shouldn't admit doing so. For those who do,	(a) _____	_____
there was no need for guilt. We often make mistake	(b) _____	_____
while taking risks, but all brush them aside and learn.	(c) _____	_____
With that, they usually don't make mistake the next time.		

3. Read the conversation between a teacher and student and complete the passage that follows: (Term II, 2021-22) (1 x 2 = 2)

The biology teacher had instructed Sameer to draw the diagram of a bacterial cell and asked him

(a) _____ a blank sheet. Sameer respectfully answered that he had drawn the diagram but

(b) _____ to the naked eye.

4. Answer any five out of the six questions by selecting the most appropriate option for each. (Term I, 2021-22) (5 marks)

(i) The hospital board clearly mentioned that you _____ smoke in the hospital as it is a health hazard for all.



- (a) cannot
- (b) must not
- (c) need not
- (d) might not

(ii) There's never _____ petrol left after Rahul uses the car.

- (a) much
- (b) little
- (c) many
- (d) a little

(iii) I am taking driving lessons now. Hopefully, I _____ my driving test by November.

- (a) will take
- (b) would pass
- (c) will have taken
- (d) will be taking

(iv) Which option displays the correct change of the following to reported speech?

Sunitha asked Venkat, "How much is the rent for your flat?"

- (a) Sunitha asked Venkat how much was his rent for flat.
- (b) Sunitha asked Venkat how much the rent for his flat was.
- (c) Sunita enquires from Venkat that how much rent he pays.
- (d) Sunita told Venkat how much the rent for his flat

(v) Which option displays the correct change of the following to reported speech?

She said, "I told Damanjit to send you an e-mail three days ago."

- (a) She told that Damanjit had mailed you three days then.
- (b) She informed me that Damanjit has mailed me three days before.
- (c) She says that she has told Damanjit to send me an e-mail three days then.
- (d) She said that she had told Damanjit to send an e-mail to me three days before.

(vi) The dog _____ under the chair before the children arrived.

- (a) has been hiding
- (b) was hid
- (c) have hid
- (d) had hidden

5. Choose the correct options to fill in the blanks to complete the paragraph.
(Term I, 2021-22) (1 × 3 = 3)

The Wangala _____ festival for the Garo in Meghalaya, Assam and Nagaland. It is a post-harvest festival _____ the end of the agricultural year. It is popularly known as 'The Hundred Drums' festival. During the signature dance, the leading warrior _____ with synchronised dance steps and specific hand-head movements.

- (i) (a) is important
- (b) are an important
- (c) was the important
- (d) is an important
- (ii) (a) being celebrated for marking
- (b) celebrated to mark
- (c) celebrated to marking
- (d) being celebrated for mark
- (iii) (a) leads the youngsters
- (b) is lead the youngsters
- (c) was leading the youngsters
- (d) had leads the youngsters

6. Choose the correct options to fill in the blanks to complete the given narration. (1 × 3 = 3) (2020-21)



I saw Suppandi standing in the field. When I _____ doing there, he _____ he was trying to win a Nobel prize. I was confused and enquired how standing in the rice field would help him do so. He stumped me by saying that he _____ won Nobel prizes had all been out-standing in their fields!

- (i) (a) exclaimed what he was
- (b) told him what he was

- (c) asked him what he was
- (d) says to him about what
- (ii) (a) ordered that
- (b) refused that
- (c) questioned that
- (d) replied that
- (iii) (a) has heard that people who has
- (b) was hearing that people who were
- (c) had heard that people who had
- (d) did hear that people who had

7. Fill in the blanks by choosing the correct options for ANY FOUR of the six sentences given below. (2020-21) (1 x 4 = 4)

- (i) You _____ consult the Thesaurus if you need groups of synonyms for those words.
 - (a) had to
 - (b) need to
 - (c) used to
 - (d) might
- (ii) Everybody _____ keen to participate in the upcoming nukkad natak.
 - (a) are
 - (b) has
 - (c) is
 - (d) were
- (iii) The good news is that _____ volunteers dropped out this month than the last two.
 - (a) fewer
 - (b) less
 - (c) few
 - (d) a little
- (iv) It was _____ historic day for the organisation when _____ honour was bestowed upon its employees.
 - (a) a; an
 - (b) an; the
 - (c) the; a
 - (d) an; a

(v) At this time tomorrow we _____ our project details to ma'am.

- (a) are presenting
- (b) shall be presenting
- (c) have been presenting
- (d) will have presenting

(vi) The Komodo dragon _____ follow its prey till it eventually dies due to its venomous bite.

- (a) must
- (b) will
- (c) could
- (d) may

ANSWERS

Previous Years' CBSE Board Questions

1. Fill in the Blanks:

1. (c) the little
2. (a) should
3. (b) is
4. (a) can
5. (a) is
6. (c) would
7. (b) look into
8. (a) should
9. (b) turn to
10. (b) had
11. (c) Must not
12. (a) enough
13. (a) will get



14. (c) shall have to wait

15. (a) (i) spendin

(b) (iii) living

(c) (iv) to think

(d) (ii) selling

16. (a) (iv) is

(b) (ii) a

(c) (iii) our

(d) (i) towards

17. (a) (ii) of

(b) (iv) before

(c) (i) are

(d) (i) at

18. (a) (ii) at

(b) (i) in

(c) (iv) and

(d) (ii) should

(e) (i) a

19. (a) at

(b) (ii) mentioned

(c) (i) who

(d) (ii) her

(e) (ii) with

20. (a) (ii) rather

(b) (iv) since

(c) (i) very

(d) (iv) moves

(e) (iii) eats

21. (a) (iv) understands

(b) (i) of

(c) (iii) where

(d) (i) be taken

(e) (iii) the

22. (a) (iii) at
(b) (iii) most
(c) (ii) towards
23. (a) (ii) rise
(b) (iv) have
(c) (ii) offer
24. (a) (i) who
(b) (i) with
(c) (iii) sat
25. (a) (i) leave
(b) (i) small
(c) (iii) of
26. (a) (iv) gone
(b) (i) of
(c) (iii) the
27. (a) (i) enjoy
(b) (iii) are
(c) (ii) being
28. (a) (iv) riding
(c) (iii) the
(b) (iii) had
29. (a) (iii) wanted
(b) (ii) of
(c) (iv) hardly
30. (a) (iii) came
(b) (i) very
(c) (iii) nor
31. (a) (iii) made
(b) (i) small
(c) (iii) in

32. (a) (iii) surprised

(c) (iv) who

(b) (i) of

33. (a) (iii) the

(b) (i) is

(c) (ii) many

34. (a) (ii) was

(b) (iii) in

(c) (i) spread

35. (a) (i) a

(b) (iii) is

(c) (i) and

36. (a) (ii) saw

(b) (iii) carried

(c) (i) were

37. (a) (iii) don't

(b) (i) lack

(c) (ii) are

38. (a) (iii) Many

(b) (i) that

(c) (i) poisoned

39. (a) (ii) many

(b) (iii) in

(c) (i) and

40. (a) (iii) where

(b) (ii) desires

(c) (ii) on

41. (a) (i) on

(b) (iii) come

(c) (iii) which

42. (a) (ii) of
(b) (i) prefer
(c) (ii) which

43. (a) (iv) in
(b) (iii) are
(c) (ii) which

44. (a) (iii) more
(b) (iv) has made
(c) (ii) to

45. (a) (ii) the
(b) (iii) a few
(c) (i) of

46. (a) (iv) trying
(b) (i) succeeded
(c) (iii) encourages

47. (a) (ii) planning
(b) (iv) went
(c) (i) have

48. (a) (iii) was organized
(b) (ii) began
(c) (iv) welcomed

49. (a) (ii) came
(b) (i) visit
(c) (iv) of

2. Error Correction

1. Error	Correction
(a) can't	can

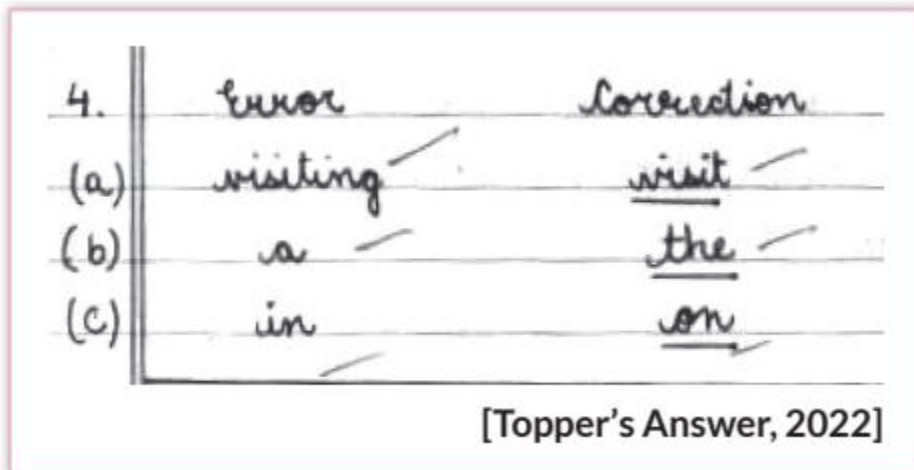
2. Error	Correction
have	has

3. Error	Correction
sounds	sound

4. Error Correction
exciting excited

5. Error Correction
was is

6.



7.

Error	Correction
(a) may	must
(b) response	respond
(c) of	in

8.

Incorrect	Correct
(a) A	The
(b) at	in
(c) start	started
(d) of	to

9.

Error	Correction
(a) broke	broken
(b) on	in
(c) is	are
(d) then	than

10.

Error

- (a) for
- (b) long-last
- (c) a
- (d) with

Correction

- with
- long-lasting
- the
- of

11.

Error

- (a) decide
- (b) taking
- (c) which
- (d) in

Correction

- decided
- take
- who
- from

12.

Error

- (a) became
- (b) city
- (c) use
- (d) travelling

Correction

- become
- cities
- used
- travel

13.

Error

- (i) for
- (ii) are
- (iii) an
- (iv) on
- (v) discover

Correction

- to
- is
- a
- about
- discovers

14.

Error

- (i) then
- (ii) to
- (iii) knows
- (iv) warm
- (v) on

Correction

- than
- from
- know
- warmer
- in

15.

Error

Correction

- | | |
|---------|------|
| (a) A | The |
| (b) him | his |
| (c) by | on |
| (d) are | were |
| (e) any | the |

16.

Error

Correction

- | | |
|-------------|------|
| (a) is | was |
| (b) none | no |
| (c) waiting | wait |
| (d) grown | grew |

17.

Error

Correction

- | | |
|-------------|-------|
| (a) at | in |
| (b) us | we |
| (c) greater | great |
| (d) much | many |

18.

Error

Correction

- | | |
|----------|------|
| (a) ate | eat |
| (b) much | many |
| (c) much | more |
| (d) on | in |

19.

Error

Correction

- | | |
|-----------|------|
| (a) have | has |
| (b) it | them |
| (c) hoped | hope |
| (d) me | us |

20.

Error

- (a) getting
- (b) use
- (c) for
- (d) start

Correction

- get
- used
- to
- started

21.

Error

- (a) on
- (b) his
- (c) blessed
- (d) can

Correction

- of
- her
- bless
- could

22.

Error

- (a) finer
- (b) him
- (c) and
- (d) told

Correction

- fine
- her
- or
- tell

23.

Error

- (a) here
- (b) picked
- (c) on
- (d) a

Correction

- there
- pick
- for
- the

24.

Error

- (a) in
- (b) or
- (c) breed
- (d) leave

Correction

- to
- and
- breeding
- left

25.

Error	Correction
(a) undertaking	undertaken
(b) a	the
(c) for	of
(d) that	and

26.

Error	Correction
(a) who	which
(b) an	the
(c) removing	remove
(d) in	out

27.

Error	Correction
(a) on	at
(b) an	the
(c) much	many
(d) on	in

28.

Error	Correction
(a) among	between
(b) rules	rule
(c) a	the
(d) in	at

29.

Error	Correction
(a) encourages	encourage
(b) by	on
(c) is	are
(d) we	they

30.

Error

- (a) such
- (b) do
- (c) the
- (d) of

Correction

- some
- does
- a
- on

31.

Error

- (a) is
- (b) will
- (c) been
- (d) in

Correction

- will be
- would
- be
- of

32.

Error

- (a) his
- (b) a
- (c) collide
- (d) to

Correction

- her
- the
- collided
- with

33.

Error

- (a) is
- (b) or
- (c) a
- (d) has

Correction

- are
- and
- the
- had

34.

Error

- (a) no
- (b) is
- (c) violent

Correction

- not
- are
- violence

35.

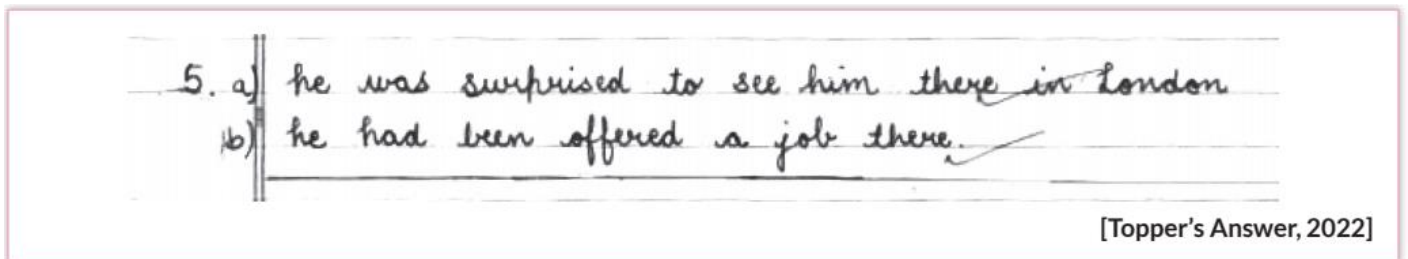
Error	Correction
(a) in	of
(b) for	to
(c) a	the

36.

Error	Correction
(a) who	which
(b) an	the
(c) he	you

3. Dialogue

1. had bought a heater
2. it was fine and he had got a certificate of improvement from the school.
3. Seema asked Raman whether he could solve the sum.
4. he was inspired by his grandfather who was a renowned dancer.
5. he would send him/her on email and give the details.
6. (d) he had to drive for four kms and then turn right.
7. Sameer asked Samiksha that how she had felt when she was donating blood.
- 8.



9. (a) youth easily get influenced by the lifestyle of its peers.
(b) also motivated and inspired us to do better and work hard.
10. (1) if she could borrow his Math book
(2) he had already studied for the test the next day

11. (a) (i) arrived
(b) (iii) have any difficulty
(c) (i) ran away with
12. (a) (ii) places you would like to visit
(b) (iii) What would be the cost of the trip?
(c) (i) Does it include
13. (a) (ii) Could you lend
(b) (i) have yet to complete
(c) (i) shall ask
14. (a) (iii) met with an accident
(b) (iii) He was crossing the road
(c) (ii) is recovering now

4. Do as Directed

1. rained
2. created
3. (b) Ram asked Sita what she wanted.
4. (b) Raman told me that he would go for a walk.
5. (a) He is too honest to accept a bribe.
(b) A song was not sung by her.
(c) Having finished the work, I went home.
6. (a) He is so active that he cannot sit idle.
(b) Was her lesson learnt by her?
(c) Having got ready, he went to school.
7. (a) Having found the gold, they began to quarrel.
(b) A letter to his friend was written by him.
(c) He was so weak that he could not run.
8. (a) Why were those houses being painted by him?
(b) On hearing the noise, I trembled with fear.
(c) He is so obstinate that he cannot obey others.

CBSE Sample Questions

1. (i) (b) blew up
(ii) that he did not stay in a good mood.
(iii) (c) will

(iv)

Option	Error	Correction
C	the	a

- (v) (d) washed
(vi) seek
(vii) it is anyone who shows kindness and compassion to others.

(viii)

Error	Correction
balancing	balance

- (ix) Tariq asked Sunil if he had enjoyed travelling by sea.
(x) (d) CAN
(xi) (a) keep asking till one does.

(xii)

Error	Correction
all	each

(any ten)
(1 × 10 = 10)

2.

Error	Correction	
(a) shouldn't	won't/don't	
(b) was	is	
(c) all	some/many	(1×3 = 3)

3. (a) why he had submitted.
(b) he/the teacher couldn't see it because it is not visible. (1×2 = 2)

4. (i) (b) must not
(ii) (a) much
(iii) (c) will have taken
(iv) (b) Sunitha asked Venkat how much the rent for his flat was.

(v) (d) She said that she had told Damanjit to send an e-mail to me three days before.

(vi) (d) had hidden (any five) ($1 \times 5 = 5$)

5. (i) (d) is an important

(ii) (b) celebrated to mark

(iii) (a) leads the youngsters ($1 \times 3 = 3$)

6. (i) (c) asked him what he was

(ii) (b) refused that

(iii) (c) had heard that people who had ($1 \times 3 = 3$)

7. (i) (d) might

(ii) (c) is

(iii) (a) fewer

(iv) (a) a; an

(v) (b) shall be presenting

(vi) (b) will (any four) ($1 \times 4 = 4$)